

# Public Document Pack



CYNGOR SIR  
YNYS MÔN  
ISLE OF ANGLESEY  
COUNTY COUNCIL

Mrs Annwen Morgan  
Prif Weithredwr – Chief Executive

CYNGOR SIR YNYS MÔN  
ISLE OF ANGLESEY COUNTY COUNCIL  
Swyddfeydd y Cyngor - Council Offices  
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<b>RHYBUDD O GYFARFOD</b>	<b>NOTICE OF MEETING</b>
<b>PWYLLGOR GWAITH</b>	<b>THE EXECUTIVE</b>
<b>DYDD LLUN 16 RHAGFYR 2019 10.00 o'r gloch</b>	<b>MONDAY 16 DECEMBER 2019 10.00 am</b>
<b>SIAMBR Y CYNGOR SWYDDFEYDD Y CYNGOR LLANGFNI</b>	<b>COUNCIL CHAMBER COUNCIL OFFICES LLANGFNI</b>
Swyddog Pwyllgor	<b>Ann Holmes</b> 01248 752518 Committee Officer

## **AELODAU/MEMBERS**

### **Plaid Cymru/Party of Wales**

Llinos Medi Huws, Carwyn Jones, R Meirion Jones, Alun W Mummery, Robert G Parry, OBE, FRAGS, Robin Wyn Williams

### **Annibynnol/Independent**

Richard Dew, Dafydd Rhys Thomas, Ieuan Williams

## **COPI ER GWYBODAETH / COPY FOR INFORMATION**

I Aelodau'r Cyngor Sir / To the Members of the County Council

Bydd aelod sydd ddim ar y Pwyllgor Gwaith yn cael gwahoddiad i'r cyfarfod i siarad (ond nid i bleidleisio) os ydy o/hi wedi gofyn am gael rhoddi eitem ar y rhaglen dan Reolau Gweithdrefn y Pwyllgor Gwaith. Efallai bydd y Pwyllgor Gwaith yn ystyried ceisiadau gan aelodau sydd ddim ar y Pwyllgor Gwaith i siarad ar faterion eraill.

A non-Executive member will be invited to the meeting and may speak (but not vote) during the meeting, if he/she has requested the item to be placed on the agenda under the Executive Procedure Rules. Requests by non-Executive members to speak on other matters may be considered at the discretion of The Executive.

*Please note that meetings of the Committee are filmed for live and subsequent broadcast on the Council's website. The Authority is a Data Controller under the Data Protection Act and data collected during this webcast will be retained in accordance with the Authority's published policy.*

## **A G E N D A**

**1     DECLARATION OF INTEREST**

To receive any declaration of interest from any Member or Officer in respect of any item of business.

**2     URGENT MATTERS CERTIFIED BY THE CHIEF EXECUTIVE OR HER APPOINTED OFFICER**

No urgent matters at the time of dispatch of this agenda.

**3     MINUTES (Pages 1 - 10)**

To submit for confirmation, the draft minutes of the meeting of the Executive held on 25 November 2019.

**4     THE EXECUTIVE'S FORWARD WORK PROGRAMME (Pages 11 - 24)**

To submit a report by the Head of Democratic Services.

**5     TREASURY MANAGEMENT MID-YEAR REVIEW 2019/20 (Pages 25 - 42)**

To submit a report by the Director of Function (Resources)/Section 151 Officer.

**6     FEES AND CHARGES 2020/21**

To submit a report by the Director of Function (Resources)/Section 151 Officer.

**7     CHANGES TO THE CONSTITUTION TO REFLECT INTERNAL RE-STRUCTURING (Pages 43 - 56)**

To submit a report by the Director of Function (Council Business)/Monitoring Officer.

## THE EXECUTIVE

### Minutes of the meeting held on 25 November, 2019

- PRESENT:** Councillor Llinos Medi (Chair)  
Councillor Ieuan Williams (Vice-Chair)
- Councillors R. Meirion Jones, Alun Mummery, R.G. Parry, OBE  
FRAGS, Dafydd Rhys Thomas, Robin Williams
- IN ATTENDANCE:** Chief Executive  
Deputy Chief Executive  
Director of Function (Resources) & Section 151 Officer  
Director of Function (Council Business)/Monitoring Officer  
Director of Education, Skills and Young People (for item 10)  
Director of Social Services  
Head of Democratic Services (for item 4)  
Head of Profession (HR) and Transformation) (for item 5)  
Programme, Business Planning and Performance Manager (for  
item 5)  
Principal Development Officer (Economic Development) (THJ)  
(for item 11)  
Committee Officer (ATH)
- APOLOGIES:** None
- ALSO PRESENT:** Councillors Glyn Haynes, Dylan Rees.
- 

**1. DECLARATION OF INTEREST**

No declaration of interest was received.

**2. URGENT MATTERS CERTIFIED BY THE CHIEF EXECUTIVE OR HIS APPOINTED OFFICER**

None to report.

**3. MINUTES OF THE PREVIOUS MEETING**

The minutes of the previous meeting of the Executive held on 28 October, 2019 were presented for the Executive's approval.

**It was resolved that the minutes of the previous meeting of the Executive held on 28 October, 2019 be confirmed as correct.**

**4. THE EXECUTIVE'S FORWARD WORK PROGRAMME**

The report of the Head of Democratic Services incorporating the Executive's Forward Work Programme for the period from December, 2019 to July, 2020 was presented for consideration and the following changes were noted -

- **New Items**
  - Item 6 – Learning Disabilities – Transformation of Daytime Opportunities (Stage 1: Consent regarding the consultation process) (for the 27 January, 2019 meeting)
  - Item 27 – Learning Disabilities – Transformation of Daytime Opportunities (Stage 2: Report back on the outcome of engagement and transformation options) (for the 27 April, 2020 meeting)
  
- **Additional Meetings**
  - 13 January, 2020 - finalisation of initial draft 2020/21 budget proposals for consultation
  - 2 March, 2020 – Final 2020/21 Budget proposals for recommendation to the County Council along with other 2020/21 Budget related items.

The Executive noted that because of the slippage in the Welsh Government's timetable for announcing the 2020/21 provisional and final local government settlements the timeline for local authorities in Wales to draft, consult upon and set their 2020/21 budgets has become far more challenging. Consequently, because of the time constraints as well as the statutory deadline for councils to set and approve their budgets, the budget setting process this year will likely differ to that in previous years making it essential that the Council receives the information it needs to run its operations as from the new financial year in April, 2020 as soon as possible.

**It was resolved to confirm the Executive's Forward Work Programme for the period December, 2019 to July, 2020 as presented.**

## **5. SCORECARD MONITORING REPORT – QUARTER 2 2019/20**

The report of the Head of Profession (Human Resources) and Transformation incorporating the Corporate Scorecard for Quarter 2 2019/20 was presented for the Executive's consideration.

The Portfolio Member for Corporate Business reported that since the Quarter 1 Scorecard report was considered by the Executive in September, 2019 further Public Accountability Measures (PAMs) have been published by Data Cymru specifically with regard to Waste Management. These confirm that the Authority in Anglesey again has the highest recycling rates in Wales, putting it amongst the world leaders in the volume of household waste which is recycled. The Portfolio Member referred to other highlights from the Quarter 2 report as follows -

- 85% of the performance indicators continue to perform above target or within 5% tolerance of their targets which compares favourably with the position at Quarter 2 2018/19. Five indicators are underperforming (ragged RED or AMBER on the Scorecard) in Housing, Children's and Planning Services – the report set out the reasons why aspects of these services are underperforming and outlines the improvement measures being taken to raise performance into the next quarter.
- Attendance at work levels are at their highest since Quarter 2 2017/18 and are ragged GREEN with performance of 3.96 days lost per FTE against a target of 4.48 days lost per FTE.
- The digital strategy has continued to see fruition during Quarter 2 with the number of registered users having more than doubled from the 5,000 seen at the end of Quarter 2 2018/19.

- In terms of financial management, based on Quarter 2 performance information, the Council is forecasted to overspend its revenue budget by £1.935m for the year-ending 31 March, 2020 due mainly to over expenditure in Adults' Services as a result of increasing demand which is both challenging to manage and difficult to predict. This is addressed in greater detail in the budget monitoring report.
- The report as a whole is very encouraging and reflects the Council's commitment to continuously improve its services and to achieve its objectives.

The Programme, Business Planning and Performance Manager concurred with the Portfolio Member's analysis and said that the Council through its performance management approach is able to demonstrate to the citizens of Anglesey that it is an achieving authority attested to in particular by the fact that over the course of the last three years it has been the best performing authority in Wales and in Britain for recycling.

Councillor Dylan Rees, Vice-Chair of the Corporate Scrutiny Committee reported on Scrutiny's discussion on the Q2 Corporate Scorecard from its meeting on 21 November, 2019 stating that the Committee had welcomed the results of the Public Accountability Measures by Data Cymru with regard to Waste Management noting that they again place Anglesey at the top of the recycling league in Wales and beyond; the Committee also welcomed the attendance at work figures for Quarter 2 ; the Committee had sought further analysis of the underperforming aspects in housing, children's and planning services and was assured that these are being addressed. The Committee had further noted that Adults' Service budgets are under significant pressure because of growing demand and it requested and was satisfied that the Finance Scrutiny Panel will continue to closely scrutinise financial performance in this area. Having considered all the information presented, the Committee had resolved to recommend that the Executive accepts the mitigation measures as outlined in the report in relation to aspects of performance in Housing, Children's and Planning Services and ongoing scrutiny of financial performance with emphasis and support for services under pressure.

The Executive in noting the information presented and the positive picture of performance which it portrayed expressed its appreciation of the day to day work and commitment of the Council's staff which underpinned the encouraging outcomes at Quarter 2. The Executive was grateful also to the residents of Anglesey for playing their part in helping the Authority maintain its best performing status for recycling.

#### **It was resolved –**

- **To accept the Corporate Scorecard for Quarter 2 2019/20 noting the areas which the Senior Leadership Team is managing to secure improvements into the future as summarised in the report and,**
- **To endorse the mitigation measures as outlined within the report.**

## **6. REVENUE BUDGET MONITORING QUARTER 2 2019/20**

The report of the Director of Function (Resources)/Section 151 Officer setting out the financial performance of the Council's services at the end of Quarter 2 of the 2019/20 financial year was presented for the Executive's consideration.

The Portfolio Member for Finance reported that based on information to the end of Quarter 2, the overall projected financial position for 2019/20 including Corporate Finance and the Council Tax fund is an overspend of £1.935m which is 1.43% of the Council's net budget for 2019/20. Specific points to note include the following –

- That Quarter 2 figures indicate significant demand pressures within the first 2 quarters of the year in Adults' Services (details as at paragraphs 3.2.2 and 3.2.3 of the report). The service was £963k overspent for the period with the forecast outturn for the year as a whole being a predicted overspend of £1, 214k (4.82%) due largely to 20 new cases, 7 of which alone account for additional expenditure in the region of £700k with the total additional costs amounting to around £960k. It is therefore important to note how quickly escalating numbers and the type of acute and complex provision that are often linked to these cases can impact on Adults' Services' finances and the Council's wider budgetary position.
- That it has been highlighted that the Council is liable to pay holiday pay to supply staff based on the amount of time worked dating back to 2015 at an estimated cost of £94k plus on-costs. As this would put school budgets under further pressure, it is proposed that with the Executive's approval, these costs be funded from the General Reserve which has increased by £479k due to the return of 50% of core budget from schools previously provided by the Council for increased teachers' pensions costs which has since been met by Welsh Government through a grant award to the Council. 50% of the surplus funding is being retained by schools and 50% is being returned to the General Fund thereby providing more capacity in the General Reserve to fund these school related costs.

The Director of Function (Resources) and Section 151 Officer referred to Council Tax collection and the impact of the increased premium on long-term empty homes on the number of empty homes on the Island which in turn has reduced the income which the Council derives from the Council Tax premium as reflected in paragraph 5.1 of the report as owners of empty homes take steps to remove their liability by disposing of their properties. The effect is made clearer in the report under item 9 in relation to the Council Tax Base for 2020/21.

The Executive in noting the information presented noted also that although the decreasing number of empty/second homes may mean less income for the Council, the higher Council Tax premium on second and long-term empty homes is serving its prime purpose of bringing more empty homes back into use. The Executive further noted with regard to the projected overspend on the 2019/20 Revenue Budget that the financial pressures in Adults' Services need to be closely monitored.

**It was resolved –**

- **To note the position set out in appendices A and B in respect of the Authority's financial performance to date and expected outturn for 2019/20.**
- **To note the summary of contingency budgets for 2019/20 as detailed in Appendix C to the report.**
- **To note the position of the invest to save programme in Appendix CH.**
- **To note the position of the efficiency savings for 2019/20 outlined in Appendix D.**
- **To note the monitoring of agency and consultancy costs for 2019/20 set out in Appendices DD, E and F.**
- **To approve the use of the Schools' Pension Reserve to fund outstanding holiday pay entitlement for school supply staff dating back to December, 2015 at a current estimated cost of £94k plus on-costs which is estimated at £110k in total.**

## **7. CAPITAL BUDGET MONITORING – QUARTER 2 2019/20**

The report of the Director of Function (Resources)/Section 151 Officer setting out the performance of the Capital Budget for the second quarter of the 2019/20 financial year was presented for the Executive's consideration.

The Portfolio Member for Finance reported that to the end of the second quarter, for the general fund actual expenditure amounts to 120% of the profiled budget although only 22% of the annual budget has been spent to date. This is in keeping with the usual pattern whereby a number of the capital schemes are weighted towards the latter part of the financial year. Some capital schemes are well underway with the majority of the profiled budget for Quarter 2 being spent whilst others whose budget is profiled towards the latter part of the financial year have yet to commence. A number of schemes are funded through capital grants in 2019/20 and the report provides an update on the status of those schemes. Additional funding obligations for which the Executive's approval is sought include the following –

- The final account for the Market Hall renovations has been agreed with the contractor and has resulted in an additional funding requirement from the Council of £75k which would be funded from capital receipts.
- The Pentraeth Flood Alleviation Scheme will require the Council to provide extra match funding of £20k (total match funding of £50k instead of £30k) to be funded from capital receipts.
- The Council has succeeded in securing a £40k grant from Places for Sport to upgrade the fitness equipment at Plas Arthur Leisure Centre. The total cost of the scheme is £130k with the remaining £90k to be met by the Council which it is proposed be funded through unsupported borrowing.
- The Council has also succeeded in securing a £72k grant from the Collaboration Fund to convert the tennis court at the David Hughes Leisure Centre into a 3G pitch. The total cost of the scheme is £80k with the Council needing to provide £8k of match funding which will be met from capital receipts.

**It was resolved –**

- **To note the progress of expenditure and receipts against the capital budget at Quarter 2 2019/20.**
- **To approve the allocation of an extra £75,000 towards the Market Hall capital scheme as per paragraph 3.1.1 of the report.**
- **To approve £90,000 of unsupported borrowing to upgrade the fitness equipment in Plas Arthur Leisure Centre as per paragraph 3.3.1 of the report.**
- **To approve £20,000 of additional match funding for the Pentraeth Flood Alleviation scheme as per paragraph 3.1.2 of the report.**
- **To approve £8,000 of additional match funding towards the 3G pitch at David Hughes Leisure Centre, as per paragraph 3.3.2 of the report.**

## **8. HRA BUDGET MONITORING – QUARTER 2 2019/20**

The report of the Director of Function (Resources)/Section 151 Officer setting out the financial performance of the Housing Revenue Account (HRA) Budget for Quarter 2 2019/20 was presented for the Executive's consideration.

The Portfolio Member for Finance reported that the revenue financial position for Quarter 2 shows an overspend of £71k. The income forecast remains £75k better than the original budget and expenditure is now forecast to be £75k better than the original budget (details

provided in Appendix A). Capital expenditure is £1.791k below the profiled budget. The forecast expenditure is £190k higher than the budget (details provided in Appendix B). The forecast deficit (combining both revenue and capital) is £40k higher than the budget (compared to £67k in the Q1 report) which is the result of higher than budgeted capital expenditure.

**It was resolved to note the following –**

- **The position set out in respect of the financial performance of the Housing Revenue Account (HRA) for Quarter 2 2019/20.**
- **The forecast outturn for 2019/20.**

## **9. THE COUNCIL TAX BASE FOR 2020/21**

The report of the Director of Function (Resources)/Section 151 Officer in relation to the calculation of the tax base for 2020/21 was presented for the Executive's consideration.

The Portfolio Member for Finance reported that the total base for 2020/21 for the purpose of tax setting is 31,532.53. This compares with 31,571.46 for 2019/20 and is a decrease of 0.12%. This is as a result of a number of factors including the following –

- Additional single person discounts and additional discounts and exemptions for severe mental health impairment. In the case of the latter if the severe mental health impairment exemption applies in a household consisting of a couple, only one person is then liable to pay Council Tax and in those circumstances the single person discount also applies.
- A reduction in the region of 130 in the number of long-term empty dwellings subject to the premium which is a reflection of the effectiveness of the premium in meeting its objective of bringing empty homes back into use. There are approximately 40 new long term empty properties but these are not currently subject to the premium.
- The transfer of domestic properties/second homes from the Council Tax base to business rates use where it can be shown that the properties are commercially let for 70 days in a 12 month period. Although this is not especially a problem in Anglesey compared to some other authorities in North Wales, it is felt that Welsh Government should consider taking steps to close the legal loophole that makes this possible.

The Director of Function (Resources)/Section 151 Officer highlighted that the figures for the Council Tax base for 2020/21 have been forwarded to Welsh Government where they will be used in calculating the Revenue Support Grant for 2020/21 (excluding adjustments for premiums and for 2020/21 onwards, the discounts granted by some authorities – but not Anglesey - in relation to classes of dwellings A, B and C) and will be reflected in the initial provisional settlement meaning there is likely to be less variance between the initial and final settlements.

The Executive noted the information and queried whether in cases where properties have transferred to business rates use there are arrangements for monitoring and verifying their continued compliance with the qualifying criteria for business rates use.

The Director of Function (Resources)/Section 151 Officer clarified that this is a matter for the Valuation Office Agency; the question of the Agency's capacity to carry out ongoing monitoring to ensure compliance has been raised previously. Gwynedd Council has been leading on putting the case to Welsh Government for increasing resources for the Valuation Office Agency to enable it to undertake this function; Anglesey is in contact with Gwynedd Council on the progress of those discussions.

**It was resolved –**



- To note the calculation of the Council Tax Base by the Director of Function (Resources) and Section 151 Officer – this will be used by the Welsh Government in the calculation of the Revenue Support Grant for the Isle of Anglesey County Council for the 2020/21 financial year, being 30,927.17 (Part E6 of Appendix A to the report).
- To approve the calculation by the Director of Function (Resources) and Section 151 Officer for the purpose of setting the Council Tax Base for the whole and parts of the area for the year 2020/21 (Part E5 of Appendix A to the report)
- That, in accordance with the Local Government Finance Act 1992 and the Local Authorities (Calculation of Council Tax Base) (Wales) Regulations 1995 (SI19956/2561) as amended by SI1999/2935 and the Local Authorities (Calculation of Council Tax Base) and Council Tax (Prescribed Classes of Dwellings) (Wales) (Amendment) Regulations 2004, and the Local Authorities (Calculation of Council Tax Base) (Wales) (Amendment) Regulations 2016, the amounts calculated by the Isle of Anglesey County Council as its tax base for the year 2020/21 shall be 31,532.53 and for the parts of the area listed in table 3 of the report shall be as set out therein.

#### **10. FEDERALISATION OF YSGOL GORONWY OWEN AND YSGOL MOELFRE**

The report of the Director of Education, Skills and Young People which sought the Executive's confirmation of the proposal to federalise Ysgol Goronwy Owen and Ysgol Moelfre was presented.

The Director of Education, Skills and Young People reported that following Executive approval, and in accordance with legislative requirements, a statutory notice of the proposal to federalise Ysgol Goronwy Owen and Ysgol Moelfre was issued on 30 September, 2019 following which a statutory objection period of 28 days was held with regard to the proposal. As with the earlier statutory consultation, no objections were received during this period and it is therefore recommended that the proposal to federalise the two schools be conclusively confirmed.

**It was resolved to conclusively confirm the proposal to federalise Ysgol Goronwy Owen and Ysgol Moelfre.**

#### **11. WELSH GOVERNMENT ECONOMIC STIMULUS**

The report of the Deputy Chief Executive outlining proposals to utilise Welsh Government economic stimulus funding was presented for the Executive's consideration.

The Portfolio Member for Major Projects and Economic Development reported that the Welsh Government has offered £491,330 to the County Council in a letter dated August 2019 conditional upon the funding being used to invest in capital schemes to drive important changes within communities; to fund a range of projects that can be delivered in year providing economic benefits which are aligned with the Welsh Government's priorities and provided also that the funding is invested in a way that considers how any positive impact on biodiversity and the environment can be delivered. Crucially, the funding has to be spent and claimed in full by 31 March, 2020. A number of potential projects that could benefit from this funding were considered with the short time span for delivery being a crucial factor in considering the feasibility of projects.

The Portfolio Member said that the Senior Leadership team endorsed two projects – (1) to redevelop land behind Peboc (outlined in Annexe A) and (2) to progress the demolition of the former Ysgol y Parc and library in Holyhead (outlined in Annexe B). It is recognised that the funding received whilst substantial, will not allow the Council to complete both activities

so the Council will match fund the grant to ensure both are delivered, maximising outputs. Should both of the two priority schemes not be deliverable, then the Council would also look to purchase land in strategic locations around the Island which could be developed in the future or progress alternative projects which contribute to economic development objectives. These alternative options would be at the discretion of the Deputy Chief Executive and the Portfolio Member.

The Deputy Chief Executive highlighted that the preparatory work on projects to ensure they are ready to go when funding becomes available has been done within current resources which has entailed additional work for the Economic Regeneration Team. Notwithstanding, the Council is grateful to Welsh Government for the additional funding which is always welcome and it will be made the most of - the hope being that funding spent in this way will attract private sector development or further grants to build on the land concerned. Whilst there were a number of other worthy projects that justified the expenditure, the time limitation was a significant factor and the deliverability of the two projects was therefore a major driver in their endorsement.

Whilst thankful to the Welsh Government for the grant the Executive noted that it would have been helpful had more notice of the additional funding been given and more time allowed for the delivery of projects which would also have enabled the Council to think more strategically about potentially eligible schemes and to ensure the best possible use of the money. The Executive acknowledged the work undertaken by the Economic Regeneration Team in getting the projects ready with limited capacity in a short time frame.

In response to a query about whether consideration had been given to including the adjacent Police station site within the scheme for the former Ysgol y Parc and Library site in Holyhead the Deputy Chief Executive confirmed that the Authority has been in contact with the Police in order to ensure there is mutual understanding and as much joint planning as possible; whilst the North Wales Police has its own capital programme and spending targets it does make sense to look at the site in its entirety as a site in public sector ownership.

**It was resolved –**

- **To note the capital funding offer of £491,330 for 2019/20.**
- **To endorse the land to the rear of Peboc and the former Ysgol y Parc projects as the priority schemes.**
- **That if it is necessary to utilise some or all of the grant as part of the funding for the demolition of the former Ysgol y Parc and Holyhead Library, then an equivalent sum of capital receipt may be used in 2020/21 to complete the redevelopment of the land at the rear of Peboc (should that scheme have commenced in 2019/20).**
- **To delegate to the Deputy Chief Executive and the relevant Portfolio Holder the authority to progress the two projects through to implementation stage and to agree to deliver other eligible capital schemes if not all the funding is utilised on the two priority projects.**

**Councillor Llinos Medi  
Chair**

<b>ISLE OF ANGLESEY COUNTY COUNCIL</b>	
<b>Report to:</b>	<b>The Executive</b>
<b>Date:</b>	<b>16 December 2019</b>
<b>Subject:</b>	<b>The Executive's Forward Work Programme</b>
<b>Portfolio Holder(s):</b>	<b>Cllr Llinos Medi</b>
<b>Head of Service:</b>	<b>Lynn Ball Head of Function – Council Business / Monitoring Officer</b>
<b>Report Author:</b> Tel: E-mail:	<b>Huw Jones, Head of Democratic Services</b> <b>01248 752108</b> <a href="mailto:JHuwJones@anglesey.gov.uk">JHuwJones@anglesey.gov.uk</a>
<b>Local Members:</b>	<b>Not applicable</b>

<b>A –Recommendation/s and reason/s</b>
<p>In accordance with its Constitution, the Council is required to publish a forward work programme and to update it regularly. The Executive Forward Work Programme is published each month to enable both members of the Council and the public to see what key decisions are likely to be taken over the coming months.</p> <p>The Executive is requested to:</p> <p>confirm the attached updated work programme which covers <b>January – August 2020</b>;</p> <p>identify any matters for specific input and consultation with the Council's Scrutiny Committees and confirm the need for Scrutiny Committees to develop their work programmes further to support the Executive's work programme;</p> <p>note that the forward work programme is updated monthly and submitted as a standing monthly item to the Executive.</p>

\* Key:  
*Strategic – key corporate plans or initiatives*  
*Operational – service delivery*  
*For information*

**B – What other options did you consider and why did you reject them and/or opt for this option?**

-

**C – Why is this a decision for the Executive?**

The approval of the Executive is sought before each update is published to strengthen accountability and forward planning arrangements.

**D – Is this decision consistent with policy approved by the full Council?**

Yes.

**DD – Is this decision within the budget approved by the Council?**

Not applicable.

<b>E – Who did you consult?</b>		<b>What did they say?</b>
1	<b>Chief Executive / Strategic Leadership Team (SLT)</b> (mandatory)	The forward work programme is discussed at Heads of Service meetings ('Penaethiaid') on a monthly basis (standing agenda item).  It is also circulated regularly to Heads of Services for updates.
2	<b>Finance / Section 151</b> (mandatory)	
3	<b>Legal / Monitoring Officer</b> (mandatory)	
5	<b>Human Resources (HR)</b>	
6	<b>Property</b>	
7	<b>Information Communication Technology (ICT)</b>	
8	<b>Scrutiny</b>	
9	<b>Local Members</b>	Not applicable.
10	<b>Any external bodies / other/s</b>	Not applicable.

\* Key:

*Strategic – key corporate plans or initiatives*

*Operational – service delivery*

*For information*

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<b>F – Risks and any mitigation (if relevant)</b>	
<b>1</b>	<b>Economic</b>
<b>2</b>	<b>Anti-poverty</b>
<b>3</b>	<b>Crime and Disorder</b>
<b>4</b>	<b>Environmental</b>
<b>5</b>	<b>Equalities</b>
<b>6</b>	<b>Outcome Agreements</b>
<b>7</b>	<b>Other</b>
<b>FF - Appendices:</b>	
The Executive's Forward Work Programme: January – August 2020.	

<b>G - Background papers (please contact the author of the Report for any further information):</b>

\* Key:  
 Strategic – key corporate plans or initiatives  
 Operational – service delivery  
 For information

# THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: January – August 2020

Updated: 4 December 2019



The Executive's forward work programme enables both Members of the Council and the public to see what key decisions are likely to be taken by the Executive over the coming months.

Executive decisions may be taken by the Executive acting as a collective body or by individual members of the Executive acting under delegated powers. The forward work programme includes information on the decisions sought, who will make the decisions and who the lead Officers and Portfolio Holders are for each item.

Page 14 It should be noted, however, that the work programme is a flexible document as not all items requiring a decision will be known that far in advance and some timescales may need to be altered to reflect new priorities etc. The list of items included is therefore reviewed regularly.

Reports will need to be submitted from time to time regarding specific property transactions, in accordance with the Asset Management Policy and Procedures. Due to the influence of the external market, it is not possible to determine the timing of reports in advance.

The Executive's draft Forward Work Programme for the period **January – August 2020** is outlined on the following pages.

**Mae'r ddogfen hon hefyd ar gael yn Gymraeg / This document is also available in Welsh.**

\* Key:

*S = Strategic – key corporate plans or initiatives*

*O = Operational – service delivery*

*FI = For information*

# THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: January – August 2020

Updated: 4 December 2019

Subject & *category and what decision is sought	Decision by which Portfolio Holder or, if a collective decision, why	Lead Service	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Scrutiny (if applicable)	Date to Executive or, if delegated, date of publication	Date to Full Council (if applicable)
<b>December 2019</b>						
<b>Council Constitution – Budget Setting Process 2020/21</b>  To recommend that the Council suspends para. 4.3.2.2.8 of the Council's Constitution	Leader of the Council	Resources	Marc Jones Director of Function – Resources / Section 151 Officer  Cllr Llinos Medi		Delegated decision  December 2019	County Council 10 December 2019
<b>January 2020</b>						
1 <b>2020/21 Budget (S)</b>  To finalise the Executive's initial draft budget proposals for consultation.	This is a matter for the Executive as it falls within the Council's Budget Framework.	Council Business	Marc Jones Director of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams	Finance Scrutiny Panel Date to be confirmed.  Corporate Scrutiny Committee 13 January 2020	The Executive  13 January 2020	
2 <b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  27 January 2020	

Page 15

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## THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: January – August 2020

Updated: 4 December 2019

Subject & *category and what decision is sought	Decision by which Portfolio Holder or, if a collective decision, why	Lead Service	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Scrutiny (if applicable)	Date to Executive or, if delegated, date of publication	Date to Full Council (if applicable)
3	<b>Learning Disabilities – Transformation of Daytime Opportunities</b>  Consent regarding the consultation process.	Housing	Alwyn Jones Director of Social Services  Cllr Llinos Medi	Partnership and Regeneration Scrutiny Cttee - Date to be confirmed	The Executive  27 January 2020	
<b>February 2020</b>						
4	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  17 February 2020
5	<b>Strategic Equality Plan 2020-2024</b>  Approval of Plan and recommendation to full Council.		Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi	Partnership and Regeneration Scrutiny Committee 4 February 2020	The Executive  17 February 2020  County Council 10 March 2020
<b>March 2020</b>						
6	<b>Annual Equality Report 2018/19</b>  Approval of report.	Social Services Portfolio Holder	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		Delegated decision  March 2020

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7	<b>Revenue Budget Monitoring Report – Quarter 3, 2019/20 (S)</b>  Quarterly financial monitoring report.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams	Finance Scrutiny Panel Date to be confirmed	The Executive  2 March 2020	
8	<b>Capital Budget Monitoring Report – Quarter 3, 2019/20 (S)</b>  Quarterly financial monitoring report.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams	Finance Scrutiny Panel Date to be confirmed	The Executive  2 March 2020	
9	<b>Housing Revenue Account Budget Monitoring Report – Quarter 3, 2019/20 (S)</b>  Quarterly financial monitoring report.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams	Finance Scrutiny Panel Date to be confirmed	The Executive  2 March 2020	
10	<b>Discretionary Business Rate Relief Policy (O)</b>  Approve new policy following public consultation.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams		The Executive  2 March 2020	

Page 17

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Period: January – August 2020

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11 <b>Fees and Charges 2020/21</b> Approval.	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams	Finance Scrutiny Panel 11 July 2019; 25 September 2019	The Executive  2 March 2020	
12 <b>Charges for non-residential services 2020/21</b> Approval.	A collective decision is required as the matter involves material financial considerations.	Adults' Services	Alwyn Jones Director of Social Services  Cllr Llinos Medi		The Executive  2 March 2020	
13 <b>Standard Charge for Council Care Homes 2020/21</b> Approval.	A collective decision is required as the matter involves material financial considerations.	Adults' Services	Alwyn Jones Director of Social Services  Cllr Llinos Medi		The Executive  2 March 2020	
14 <b>Independent Sector Care Home Fees 2020/21</b> Approval.	A collective decision is required as the matter involves material financial considerations.	Adults' Services	Alwyn Jones Director of Social Services  Cllr Llinos Medi		The Executive  2 March 2020	
15 <b>Housing Rents and Housing Services Charges 2020/21</b>		Housing Services	Ned Michael Head of Housing Services  Cllr Alun Mummery		The Executive  2 March 2020	

Page 18

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Period: January – August 2020

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16 <b>Financial Reserves</b> To provide an update on the situation relating to financial reserves.	This is a matter for the full Executive as it provides assurance of current financial position.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams		The Executive  2 March 2020	
17 <b>Medium Term Financial Strategy and Budget 2020/21 (S)</b> Adoption of final proposals for recommendation to the County Council.	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams	Finance Scrutiny Panel Date to be confirmed  Corporate Scrutiny Cttee - Date to be confirmed	The Executive  2 March 2020	County Council 10 March 2020
18 <b>Capital Strategy and Capital Programme</b>	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams		The Executive  2 March 2020	County Council 10 March 2020
19 <b>Treasury Management Strategy 2020/21</b> Adoption of strategy for the new financial year.	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams		The Executive  2 March 2020	County Council 10 March 2020

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20 <b>Capital Budget 2020/21</b>	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams		The Executive  2 March 2020	County Council 10 March 2020
21 <b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  23 March 2020	
22 <b>Corporate Scorecard – Q3, 2019/20</b>	This is a matter for the full Executive as it provides assurance of current performance across the Council.	Corporate Transformation	Carys Edwards Head of Profession – HR and Transformation  Cllr Dafydd Rhys Thomas	Corporate Scrutiny Committee 9 March 2020	The Executive  23 March 2020	
23 <b>Discretionary Housing Payments Policy</b>  Approval of amendments to policy.		Resources	Marc Jones Director of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams		The Executive  23 March 2020	

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24	<b>CIW Inspection of Children's Services in Anglesey – Improvement Plan – 6 month Progress Report</b>	Children's Services	Fôn Roberts Head of Children and Families Services  Cllr Llinos Medi	Social Services Improvement Panel 18 February 2020  Corporate Scrutiny Committee 9 March 2020	The Executive  23 March 2020	
<b>April 2020</b>						
25	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  27 April 2020	
26	<b>Learning Disabilities – Transformation of Daytime Opportunities</b>  Stage 2 – report back on outcome of engagement and Transformation options.	Housing	Alwyn Jones Director of Social Services  Cllr Llinos Medi		The Executive  27 April 2020	

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Period: January – August 2020

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<b>May 2020</b>						
27	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  May 2020
<b>June 2020</b>						
28	<b>Welsh Language Standards Annual Report 2019/20</b>  Approval of report.	Portfolio holder with responsibility for the Welsh language.	Council Business	Huw Jones Head of Democratic Services  Cyng Ieuan Williams	To be confirmed	Delegated decision  June 2020
29	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  June 2020
30	<b>Corporate Scorecard – Quarter 4, 2019/20 (S)</b>  Quarterly performance monitoring report.	This is a matter for the full Executive as it provides assurance of current performance across the Council.	Corporate Transformation	Carys Edwards Head of Profession – HR and Transformation  Cllr Dafydd Rhys Thomas	Corporate Scrutiny Committee Date to be confirmed.	The Executive  June 2020

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31 <b>2019/20 Revenue Budget Monitoring Report – Quarter 4 (S)</b>  Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams	Finance Scrutiny Panel Date to be confirmed.	The Executive  June 2020	
32 <b>2019/20 Capital Budget Monitoring Report – Quarter 4 (S)</b>  Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams	Finance Scrutiny Panel Date to be confirmed.	The Executive  June 2020	
33 <b>2019/20 HRA Budget Monitoring Report – Quarter 4 (S)</b>  Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams	Finance Scrutiny Panel Date to be confirmed.	The Executive  June 2020	
<b>July 2020</b>						
34 <b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  July 2020	

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<b>ISLE OF ANGLESEY COUNTY COUNCIL</b>	
<b>REPORT TO:</b>	<b>EXECUTIVE COMMITTEE</b>
<b>DATE:</b>	<b>16 DECEMBER 2019</b>
<b>SUBJECT:</b>	<b>TREASURY MANAGEMENT MID-YEAR REVIEW REPORT 2019/20</b>
<b>PORTFOLIO HOLDER(S):</b>	<b>COUNCILLOR ROBIN WILLIAMS</b>
<b>HEAD OF SERVICE:</b>	<b>MARC JONES, DIRECTOR OF FUNCTION (RESOURCES) &amp; SECTION 151 OFFICER (EXT. 2601)</b>
<b>REPORT AUTHOR:</b>	<b>GARETH ROBERTS</b>
TEL:	01248 752675
E-MAIL:	GarethJRoberts@anglesey.gov.uk
<b>LOCAL MEMBERS:</b>	<b>n/a</b>

## 1. Background

### 1.1 Capital Strategy

In December 2017, the Chartered Institute of Public Finance and Accountancy (CIPFA), issued revised Prudential and Treasury Management Codes. As from 2019/20, all local authorities will be required to prepare a Capital Strategy which is intended to provide the following: -

- a high-level overview of how capital expenditure, capital financing and treasury management activity contribute to the provision of services;
- an overview of how the associated risk is managed; and
- the implications for future financial sustainability.

A report setting out our Capital Strategy was taken to the Executive Committee on 18 February 2019, and a revised Strategy for 2020/21 will be taken to the full Council before 31st March 2020.

### 1.2 Treasury Management

The Council operates a balanced budget, which broadly means cash raised during the year will meet its cash expenditure. Part of the treasury management operations ensure this cash flow is adequately planned, with surplus monies being invested in low risk counterparties, providing adequate liquidity initially before considering optimising investment return.

The second main function of the treasury management service is the funding of the Council's capital plans. These capital plans provide a guide to the borrowing need of the Council, essentially, the longer term cash flow planning to ensure the Council can meet its capital spending operations. This management of longer term cash may involve arranging long or short term loans, or using longer term cash flow surpluses and, on occasion, any debt previously drawn may be restructured to meet Council risk or cost objectives.

Accordingly, treasury management is defined as:-

*“The management of the local authority’s borrowing, investments and cash flows, its banking, money market and capital market transactions; the effective control of the risks associated with those activities; and the pursuit of optimum performance consistent with those risks.”*

## 2. Introduction

This report has been written in accordance with the requirements of CIPFA's Code of Practice on Treasury Management (revised 2017). The primary requirements of the Code are as follows:-

- (i) Creation and maintenance of a Treasury Management Policy Statement which sets out the policies and objectives of the Council's treasury management activities.
- (ii) Creation and maintenance of Treasury Management Practices which set out the manner in which the Council will seek to achieve those policies and objectives.
- (iii) Receipt by the full Council of an Annual Treasury Management Strategy Statement, which includes the Annual Investment Strategy and Minimum Revenue Provision Policy for the year ahead, a Mid-year Review Report (this report) and an Annual Report, covering activities during the previous year.
- (iv) Delegation by the Council of responsibilities for implementing and monitoring treasury management policies and practices and for the execution and administration of treasury management decisions.
- (v) Delegation by the Council of the role of scrutiny of treasury management strategy and policies to a specific named body. For this Council, the delegated body is the Audit Committee.

This mid-year report has been prepared in compliance with CIPFA's Code of Practice on Treasury Management, and covers the following:-

- An economic update for the first part of the 2019/20 financial year;
- A review of the Treasury Management Strategy Statement and Annual Investment Strategy;
- The Council's capital expenditure as set out in the Capital Strategy, and prudential indicators;
- A review of the Council's investment portfolio for 2019/20;
- A review of the Council's borrowing strategy for 2019/20;
- A review of any debt rescheduling undertaken during 2019/20;
- A summary of activity since Quarter 2; and
- A review of compliance with Treasury and Prudential Limits for 2019/20.

## 3. Economic Update

3.1 The Council's treasury advisers provided an economic update and can be found in Appendix 1. They have also recently provided the following interest rate forecast:-

	Dec 2019	Mar 2020	Jun 2020	Sep 2020	Dec 2020	Mar 2021	Jun 2021	Sep 2021	Dec 2021	Mar 2022
Bank Rate (%)	0.75%	0.75%	0.75%	0.75%	0.75%	1.00%	1.00%	1.00%	1.00%	1.00%
5yr PWLB rate (%)	2.30%	2.40%	2.40%	2.50%	2.50%	2.60%	2.70%	2.80%	2.90%	2.90%
10yr PWLB rate (%)	2.60%	2.70%	2.70%	2.70%	2.80%	2.90%	3.00%	3.10%	3.20%	3.20%
25yr PWLB rate (%)	3.20%	3.30%	3.40%	3.40%	3.50%	3.60%	3.70%	3.70%	3.80%	3.90%
50yr PWLB rate (%)	3.10%	3.20%	3.30%	3.30%	3.40%	3.50%	3.60%	3.60%	3.70%	3.80%

3.2 The Council's treasury advisers recently provided a commentary alongside the interest rate forecast above. This commentary can be found in Appendix 2.

## 4. Treasury Management Strategy Statement and Annual Investment Strategy Update

4.1 The Treasury Management Strategy Statement (TMSS) for 2019/20 was approved by the full Council on 27 February 2019. There are no policy changes to the TMSS; the details in this report update the position in the light of the updated economic position and budgetary changes already approved.

## 5. Investment Portfolio 2019/20

- 5.1 In accordance with the Code, it is the Council's priority to ensure security of capital and liquidity, and to obtain an appropriate level of return which is consistent with the Council's risk appetite. As set out in Section 3, it is a very difficult investment market in terms of earning the level of interest rates commonly seen in previous decades as rates are very low and in line with the current 0.75% Bank Rate. The continuing potential for a re-emergence of a Eurozone sovereign debt crisis, and its impact on banks, prompts a low risk and short term strategy. Given this risk environment and the fact that increases in Bank Rate are likely to be gradual and unlikely to return to the levels seen in previous decades, investment returns are likely to remain low.
- 5.2 The Council held £18.551m of investments as at 30 September 2019 (£14.333m at 31 March 2019) and the investment portfolio yield for the first six months of the year was 0.62%. A full list of investments as at 30<sup>th</sup> September 2019 can be found in Appendix 3. A summary of the investments and rates can be found in Appendix 4.
- 5.3 The approved limits within the Annual Investment Strategy were not breached during the first six months of 2019/20.
- 5.4 The Council's budgeted investment return for the whole of 2019/20 is £0.031m and performance for the year to date exceeds the budget, with £0.041m received to the end of Quarter 2. The reason for this is that we invest surplus cash in other Local Authorities, creating a better investment return than a bank call account.
- 5.5 The current investment counterparty criteria selection approved in the TMSS is meeting the requirement of the treasury management function.
- 5.6 The approved countries for investments can be seen in Appendix 5.
- 5.7 The table below shows a list of investments made to other Local Authorities during the first half of this financial year. Given that security of funds is the key indicator of this Council, other Local Authorities is seen as the most secure way of investing funds, and this gives a greater rate of return than most bank call accounts.

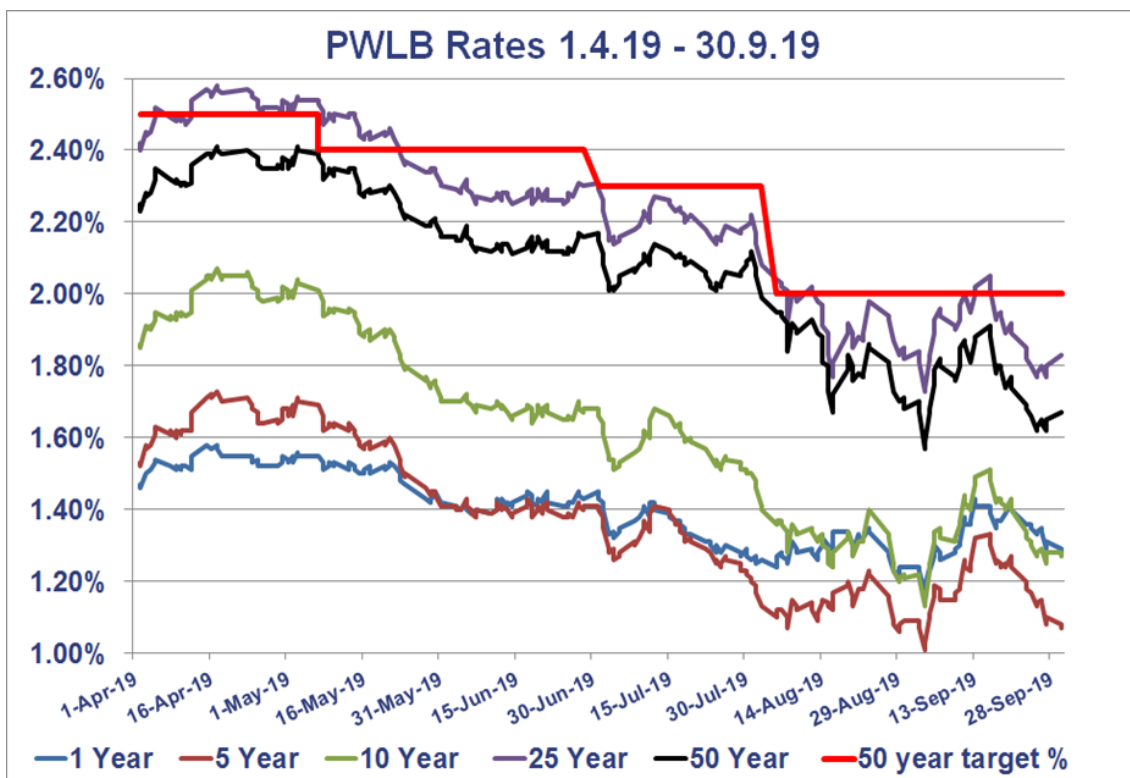
Local Authority	Start Date	End Date	Interest Rate %	Amount (£)
Central Bedfordshire Council	04/04/2019	05/07/2019	0.75%	5,000,000.00
Cheltenham Borough Council	21/08/2019	20/09/2019	0.68%	5,000,000.00
Cheltenham Borough Council	20/09/2019	25/10/2019	0.63%	5,000,000.00
Wirral Council	31/07/2019	30/08/2019	0.68%	2,000,000.00
Wirral Council	30/08/2019	30/09/2019	0.63%	2,000,000.00
Wirral Council	30/09/2019	29/10/2019	0.63%	2,000,000.00
Sutton London Borough Council	29/08/2019	25/09/2019	0.60%	5,000,000.00
Mid Suffolk District Council	24/09/2019	25/11/2019	0.65%	3,000,000.00

## 6. Borrowing

- 6.1 The projected capital financing requirement (CFR) for 2019/20 is £140.2m. The CFR denotes the Council's underlying need to borrow for capital purposes. If the CFR is positive, the Council may borrow from the PWLB or the market (external borrowing) or from internal balances on a temporary basis (internal borrowing). The balance of external and internal borrowing is generally driven by market conditions. The Council has projected year end borrowings of £127.6m and will have used £12.6m of cash flow funds in lieu of borrowing. This is a prudent and cost effective approach in the current economic climate but will require ongoing monitoring in the event that upside risk to gilt yields prevails.

**6.2** No borrowing was undertaken during the first half of this financial year, and, it is not anticipated that any additional external borrowing will need to be undertaken during the second half of the financial year. There will be a borrowing requirement to fund a part of the 2019/20 capital programme, but this will be through internal borrowing (drawing down cash balances).

The graph and table below show the movement in PWLB certainty rates for the first six months of the year to date. PWLB rates have been on a falling trend during this period and longer rates have almost halved to reach historic lows. The 50 year PWLB target (certainty) rate for new long term borrowing fell from 2.50% to 2.00% during this period: -



	1 Year	5 Year	10 Year	25 Year	50 Year
Low	1.17%	1.01%	1.13%	1.73%	1.57%
Date	03/09/2019	03/09/2019	03/09/2019	03/09/2019	03/09/2019
High	1.58%	1.73%	2.07%	2.58%	2.41%
Date	15/04/2019	17/04/2019	17/04/2019	17/04/2019	17/04/2019
Average	1.40%	1.37%	1.62%	2.20%	2.07%

**6.3** On 9 October 2019, the Treasury and PWLB announced an increase in the borrowing rate by 100 basis points (1%). There was no prior warning that this would happen and it now means that every local authority has to fundamentally reassess how to finance their external borrowing needs and the financial viability of capital projects in their capital programme due to this unexpected increase in the cost of borrowing. Representations are going to be made to HM Treasury to suggest that areas of capital expenditure that the Government are keen to see move forward, e.g. housing, should not be subject to such a large increase in borrowing.

Whereas this Authority has previously relied on the PWLB as its main source of funding, it now has to fundamentally reconsider alternative cheaper sources of borrowing. At the current time, this is a developmental area as this event has also taken the financial services industry by surprise. We are expecting that various financial institutions will enter the market or make products available to local authorities. Members will be updated as this area evolves.

It is possible that the Municipal Bond Agency will be offering loans to local authorities in the future. This Authority may make use of this new source of borrowing as and when appropriate.

- 6.4** Debt rescheduling opportunities have been very limited in the current economic climate, given the consequent structure of interest rates and following the increase in the margin added to gilt yields which has impacted PWLB new borrowing rates since October 2010. No debt rescheduling has, therefore, been undertaken to date in the current financial year. The 100bps increase in PWLB rates from 9 October 2019 only applied to new borrowing rates, not to premature repayment rates.

## **7 The Council's Capital Position (Prudential Indicators)**

**7.1** This part of the report is structured to update:-

- The Council's capital expenditure plans;
- How these plans are being financed;
- The impact of the changes in the capital expenditure plans on the prudential indicators and the underlying need to borrow; and
- Compliance with the limits in place for borrowing activity.

### **7.2 Prudential Indicator for Capital Expenditure**

This table shows the revised estimates for capital expenditure in comparison to the capital budget:-

<b>Capital Expenditure</b>	<b>2019/20 Original Estimate</b>	<b>Position as at 30 September 2019</b>	<b>2019/20 Current Estimate</b>
	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>
Council Fund	25,910	5,768	16,823
HRA	14,117	5,267	14,307
<b>Total</b>	<b>40,027</b>	<b>11,035</b>	<b>31,130</b>

**7.2.1** The projected expenditure shows that the majority of projects are on target to be completed within budget but there are 3 major projects (Gypsy and Travellers Sites, 21st Century School Band A modernization and Holyhead Strategic Infrastructure) which are expected to significantly underspend the budget in 2019/20, and this is reflected in the above table. A full breakdown on the planned capital expenditure for 2019/20 is provided in the Capital Budget Monitoring Report Q2, presented to the Executive on 25 November 2019.

### **7.3 Changes to the Financing of the Capital Programme**

**7.3.1** There are some changes to the financing of the capital programme as can be seen in the table below. The main reason for the change is as noted in paragraph 7.2.1, there will be significant underspend on three capital schemes in 2019/20. However, these three schemes will slip into 2020/21 along with their funding and it is not anticipated, at this point, that any funding will be lost due to the delays.

**7.3.2** The table below draws together the main strategy elements of the capital expenditure plans (above), highlighting the original funding of the capital programme, and the expected funding arrangements of this capital expenditure. The borrowing element of the table increases the underlying indebtedness of the Council by way of the Capital Financing Requirement (CFR), although this will be reduced in part by revenue charges for the repayment of debt (the Minimum Revenue Provision). This direct borrowing need may also be supplemented by maturing debt and other treasury requirements.

<b>Capital Financing</b>	<b>2019/20 Original Estimate £'000</b>	<b>2019/20 Revised Estimate £'000</b>
Capital Grants	22,684	14,381
Capital Receipts	774	1,612
Reserves	186	186
Revenue Contribution	9,952	10,142
Supported Borrowing	5,973	3,942
Unsupported Borrowing	454	863
Loan	4	4
<b>Total</b>	<b>40,027</b>	<b>31,130</b>

#### 7.4 Changes to the Prudential Indicators for the Capital Financing Requirement (CFR), External Debt and the Operational Boundary

7.4.1 Table 7.4.3 below shows the CFR, which is the underlying external need to incur borrowing for a capital purpose. It also shows the expected debt position over the period. This is termed the Operational Boundary, which is set annually by the Council as part of the Treasury Management Strategy Statement.

##### 7.4.2 Prudential Indicator – Capital Financing Requirement

	<b>2019/20 Operational Boundary as per TMSS 2018/19 £000</b>	<b>2019/20 Opening Borrowing Position £000</b>	<b>Amount Within the Boundary £000</b>	<b>2019/20 Estimated Borrowing Position £000</b>	<b>Amount Within The Boundary £000</b>
<b><i>Prudential Indicator – External Debt/ The Operational Boundary</i></b>					
Borrowing	170,000	132,549	37,451	126,404	43,596
Other long term liabilities	3,000	1,133	1,867	1,214	1,786
<b>Total Debt 31 March</b>	<b>173,000</b>	<b>133,682</b>	<b>39,318</b>	<b>127,618</b>	<b>45,382</b>

##### 7.4.3 Prudential Indicator – Capital Financing Requirement (CFR)

7.4.3.1 We are currently slightly below the original forecast Capital Financing Requirement due to the forecast underspend in borrowing, mainly down to the 21<sup>st</sup> Century Schools Programme.

	<b>2019/20 Original Estimate £000</b>	<b>2019/20 Revised Estimate £000</b>
<b><i>Prudential Indicator – Capital Financing Requirement</i></b>		
CFR – Council Fund	104,103	100,171
CFR – HRA	40,998	39,998
Total CFR	145,101	140,169
<b>Net movement in CFR</b>	<b>6,441</b>	<b>1,509</b>

<b>Original CFR Forecast</b>	<b>145,101</b>
Reduced MRP due to underspend in Borrowing in 2018/19	154
Underspend in Unsupported Borrowing for HRA in 2019/20	-1,000
Increase in Unsupported Borrowing in 2018/19 and 2019/20 due to higher weighting of funding through unsupported borrowing in the 21 <sup>st</sup> Century Schools programme. Also, an additional 2 leisure schemes funded by Unsupported Borrowing in 2018/19 capital programme.	915
Underspend in Supported Borrowing in 2018/19 due to additional grant received in 2018/19 as substitute funding which reduced the need for Supported Borrowing. Also there was a reduced weighting of funding through Supported Borrowing in the 21 <sup>st</sup> Century Schools programme.	-5,001
<b>Revised CFR Forecast</b>	<b>140,169</b>

## 7.5 Limits to Borrowing Activity

**7.5.1** The first key control over the treasury activity is a prudential indicator to ensure that, over the medium term, net borrowing (borrowings less investments) will only be for a capital purpose. Gross external borrowing should not, except in the short term, exceed the total of CFR in the preceding year plus the estimates of any additional CFR for 2019/20 and the next two financial years. This allows some flexibility for limited early borrowing for future years. The Council has approved a policy for borrowing in advance of need, which will be adhered to if this proves prudent. The current borrowing position is £126.409m, which is below the CFR forecast for this and the next two financial years (see table below), therefore, this indicator has not been breached.

	<b>2019/20 £000</b>	<b>2020/21</b>	<b>2021/22 £000</b>
<b>CFR (year-end forecast)</b>	<b>140,169</b>	<b>158,469</b>	<b>174,821</b>

	<b>2019/20 Original Estimate £000</b>	<b>Current Position at 30 September 2019 £000</b>	<b>2019/20 Revised Estimate £000</b>
External Borrowing	132,549	126,409	126,404
Internal Borrowing	11,338	12,546	12,551
Plus other long term liabilities	1,214	1,214	1,214
<b>CFR (year-end position)</b>	<b>145,101</b>	<b>140,169</b>	<b>140,169</b>

**7.5.2** It is not envisaged that there will be any difficulties for the current year in complying with this prudential indicator.

**7.5.3** A further prudential indicator controls the overall level of borrowing. This is the Authorised Limit which represents the limit beyond which borrowing is prohibited, and needs to be set and revised by Members, currently £178m. It reflects the level of borrowing which, while not desired, could be afforded in the short term, but is not sustainable in the longer term. It is the expected maximum borrowing need with some headroom for unexpected movements. This is the statutory limit determined under Section 3 (1) of the Local Government Act 2003.

<b>Authorised Limit for External Debt</b>	<b>2019/20 Original Indicator</b>	<b>Current Borrowing Position as at 30 September 2019 £'000</b>	<b>Estimated Borrowing Position as at 31 March 2020 £'000</b>
Borrowing	175,000	126,409	126,404
Other long term liabilities	3,000	1,214	1,214
<b>Total</b>	<b>178,000</b>	<b>127,623</b>	<b>127,918</b>

## **8. Recommendation**

**8.1** To consider the content of the report and forward any comments onto the full Council.

**MARC JONES**  
**DIRECTOR OF FUNCTION (RESOURCES) & SECTION 151 OFFICER**

**20 NOVEMBER 2019**



## Diweddariad ar yr Economi hyd yma a'r rhagolygon / Economic Update & Forecasts

**United Kingdom** - This first half year has been a time of upheaval on the political front as Theresa May resigned as Prime Minister to be replaced by Boris Johnson on a platform of the UK leaving the EU on or 31 October, with or without a deal. However, in September, his proroguing of Parliament was overturned by the Supreme Court and Parliament carried a bill to delay Brexit until 31 January 2020 if there is no deal by 31 October. MPs also voted down holding a general election before 31 October, though one is likely before the end of 2019. So far, there has been no majority of MPs for any one option to move forward on enabling Brexit to be implemented. At the time of writing the whole Brexit situation is highly fluid and could change radically by the day. Given these circumstances and the likelihood of an imminent general election, any interest rate forecasts are subject to material change as the situation evolves. If the UK does soon achieve a deal on Brexit agreed with the EU then it is possible that growth could recover relatively quickly. The MPC could then need to address the issue of whether to raise Bank Rate at some point in the coming year when there is little slack left in the labour market; this could cause wage inflation to accelerate which would then feed through into general inflation. On the other hand, if there was a no deal Brexit and there was a significant level of disruption to the economy, then growth could weaken even further than currently and the MPC would be likely to cut Bank Rate in order to support growth. However, with Bank Rate still only at 0.75%, it has relatively little room to make a big impact and the MPC would probably suggest that it would be up to the Chancellor to provide help to support growth by way of a fiscal boost by e.g. tax cuts, increases in the annual expenditure budgets of government departments and services and expenditure on infrastructure projects, to boost the economy.

The first half of 2019/20 has seen UK **economic growth** fall as Brexit uncertainty took a toll. In its Inflation Report of 1 August, the Bank of England was notably downbeat about the outlook for both the UK and major world economies. The MPC meeting of 19 September reemphasised their concern about the downturn in world growth and also expressed concern that prolonged Brexit uncertainty would contribute to a build-up of spare capacity in the UK economy, especially in the context of a downturn in world growth. This mirrored investor concerns around the world which are now expecting a significant downturn or possibly even a recession in some major developed economies. It was therefore no surprise that the Monetary Policy Committee (MPC) left Bank Rate unchanged at 0.75% throughout 2019, so far, and is expected to hold off on changes until there is some clarity on what is going to happen over Brexit. However, it is also worth noting that the new Prime Minister is making some significant promises on various spending commitments and a relaxation in the austerity programme. This will provide some support to the economy and, conversely, take some pressure off the MPC to cut Bank Rate to support growth.

As for **inflation** itself, CPI has been hovering around the Bank of England's target of 2% during 2019, but fell to 1.7% in August. It is likely to remain close to 2% over the next two years and so it does not pose any immediate concern to the MPC at the current time. However, if there was a no deal Brexit, inflation could rise towards 4%, primarily as a result of imported inflation on the back of a weakening pound.

With regard to the **labour market**, despite the contraction in quarterly GDP growth of -0.2% q/q, (+1.3% y/y), in quarter 2, employment continued to rise, but at only a muted rate of 31,000 in the three months to July after having risen by no less than 115,000 in quarter 2 itself: the latter figure, in particular, suggests that firms are preparing to expand output and suggests there could be a return to positive growth in quarter 3. Unemployment continued at a 44 year low of 3.8% on the Independent Labour Organisation measure in July and the participation rate of 76.1% achieved a new all-time high. Job vacancies fell for a seventh consecutive month after having previously hit record levels. However, with unemployment continuing to fall, this month by 11,000, employers will still be having difficulty filling job vacancies with suitable staff. It was therefore unsurprising that wage inflation picked up to a high point of 3.9% in June before easing back slightly to 3.8% in July, (3 month average regular pay, excluding bonuses). This meant that in real terms, (i.e. wage rates higher than CPI inflation), earnings grew by about 2.1%. As the UK economy is very much services sector driven, an increase in household spending power is likely to feed through into providing some support to the overall rate of economic growth in the coming months. The latest GDP statistics also included a revision of the savings ratio from 4.1% to 6.4% which provides reassurance that consumers' balance sheets are not over stretched and so will be able to support growth going forward. This would then mean that the MPC will need to consider carefully at what point to take action to raise Bank Rate if there is an agreed Brexit deal, as the recent pick-up in wage costs is consistent with a rise in core services inflation to more than 4% in 2020.

In the **political arena**, if there is a general election soon, this could result in a potential loosening of monetary policy and therefore medium to longer dated gilt yields could rise on the expectation of a weak pound and concerns around inflation picking up although, conversely, a weak international backdrop could provide further support for low yielding government bonds and gilts.

**United States of America** - President Trump's massive easing of fiscal policy in 2018 fuelled a temporary boost in consumption in that year which generated an upturn in the rate of strong growth to 2.9% y/y. Growth in 2019 has been falling back after a strong start in quarter 1 at 3.1%, (annualised rate), to 2.0% in quarter 2. Quarter 3 is expected to fall further. The strong growth in employment numbers during 2018 has reversed into a falling trend during 2019, indicating that the economy is cooling, while inflationary pressures are also weakening. The Fed finished its series of increases in rates to 2.25 – 2.50% in December 2018. In July 2019, it cut rates by 0.25% as a 'midterm adjustment' but flagged up that this was not to be seen as the start of a series of cuts to ward off a downturn in growth. It also ended its programme of quantitative tightening in August, (reducing its holdings of treasuries etc). It then cut rates again in September to 1.75% - 2.00% and is thought likely to cut another 25 bps in December. Investor confidence has been badly rattled by the progressive ramping up of increases in tariffs. President Trump has made on Chinese imports and China has responded with increases in tariffs on American imports. This trade war is seen as depressing US, Chinese and world growth. In the EU, it is also particularly impacting Germany as exports of goods and services are equivalent to 46% of total GDP. It will also impact developing countries dependent on exporting commodities to China.

**Eurozone** - Growth has been slowing from +1.8 % during 2018 to around half of that in 2019. Growth was +0.4% q/q (+1.2% y/y) in quarter 1 and then fell to +0.2% q/q (+1.0% y/y) in quarter 2; there appears to be little upside potential to the growth rate in the rest of 2019. German GDP growth fell to -0.1% in quarter 2; industrial production was down 4% y/y in June with car production down 10% y/y. Germany would be particularly vulnerable to a no deal Brexit depressing exports further and if President Trump imposes tariffs on EU produced cars. The European Central Bank (ECB) ended its programme of quantitative easing purchases of debt in December 2018, which meant that the central banks in the US, UK and EU had all ended the phase of post financial crisis expansion of liquidity supporting world financial markets by purchases of debt. However, the downturn in EZ growth in the second half of 2018 and into 2019, together with inflation falling well under the upper limit of its target range of 0 to 2%, (but it aims to keep it near to 2%), has prompted the ECB to take new measures to stimulate growth. At its March meeting it said that it expected to leave interest rates at their present levels "at least through the end of 2019", but that was of little help to boosting growth in the near term. Consequently, it announced a third round of TLTROs; this provides banks with cheap borrowing every three months from September 2019 until March 2021 which means that, although they will have only a two-year maturity, the Bank is making funds available until 2023, two years later than under its previous policy. As with the last round, the new TLTROs will include an incentive to encourage bank lending, and they will be capped at 30% of a bank's eligible loans. However, since then, the downturn in EZ and world growth has gathered momentum so at its meeting on 12 September, it cut its deposit rate further into negative territory, from -0.4% to -0.5%, and announced a resumption of quantitative easing purchases of debt. It also increased the maturity of the third round of TLTROs from two to three years. However, it is doubtful whether this loosening of monetary policy will have much impact on growth and unsurprisingly, the ECB stated that governments will need to help stimulate growth by fiscal policy. On the political front, Austria, Spain and Italy are in the throes of forming coalition governments with some unlikely combinations of parties i.e. this raises questions around their likely endurance. The recent results of two German state elections will put further pressure on the frail German CDU/SPD coalition government.

**China** - Economic growth has been weakening over successive years, despite repeated rounds of central bank stimulus; medium term risks are increasing. Major progress still needs to be made to eliminate excess industrial capacity and the stock of unsold property, and to address the level of non-performing loans in the banking and credit systems. Progress also still needs to be made to eliminate excess industrial capacity and to switch investment from property construction and infrastructure to consumer goods production. The trade war with the US does not appear currently to have had a significant effect on GDP growth as some of the impact of tariffs has been offset by falls in the exchange rate and by transshipping exports through other countries, rather than directly to the US.

**Japan** - - has been struggling to stimulate consistent significant GDP growth and to get inflation up to its target of 2%, despite huge monetary and fiscal stimulus. It is also making little progress on fundamental reform of the economy.

**World Growth** - The trade war between the US and China is a major concern to financial markets and is depressing worldwide growth, as any downturn in China will spill over into impacting countries supplying raw materials to China. Concerns are focused on the synchronised general weakening of growth in the major economies of the world compounded by fears that there could even be a recession looming up in the US, though this is probably overblown. These concerns have resulted in government bond yields in the developed world falling significantly during 2019. If there were a major worldwide downturn in growth, central banks in most of the major economies will have limited ammunition available, in terms of monetary policy measures, when rates are already very low in most countries, (apart from the US), and there are concerns about how much distortion of financial markets has already occurred with the current levels of quantitative easing purchases of debt by central banks. The latest PMI survey statistics of economic health for the US, UK, EU and China have all been sub 50 which gives a forward indication of a downturn in growth; this confirms investor sentiment that the outlook for growth during the rest of this financial year is weak.

*Rhan o gyngor dderbyniwyd gan / An extract from advice received from: Link Asset Services*

## Sylwadau ar y rhagolygon diweddaraf ar raddfeydd llog / Commentary on the latest interest rates forecasts

It has been little surprise that the Monetary Policy Committee (MPC) has left Bank Rate unchanged at 0.75% so far in 2019 due to the ongoing uncertainty over Brexit. In its meeting on 1 August, the MPC became more dovish as it was more concerned about the outlook for both the global and domestic economies. That's shown in the policy statement, based on an assumption that there is an agreed deal on Brexit, where the suggestion that rates would need to rise at a "gradual pace and to a limited extent" is now also conditional on "some recovery in global growth". Brexit uncertainty has had a dampening effect on UK GDP growth in 2019, especially around mid-year. If there were a no deal Brexit, then it is likely that there will be a cut or cuts in Bank Rate to help support economic growth. The September MPC meeting sounded even more concern about world growth and the effect that prolonged Brexit uncertainty is likely to have on growth.

**Bond yields / PWLB rates** - There has been much speculation recently that we are currently in a bond market bubble. However, given the context that there are heightened expectations that the US could be heading for a recession, and a general background of a downturn in world economic growth, together with inflation generally at low levels in most countries and expected to remain subdued, conditions are ripe for low bond yields. While inflation targeting by the major central banks has been successful over the last thirty years in lowering inflation expectations, the real equilibrium rate for central rates has fallen considerably due to the high level of borrowing by consumers: this means that central banks do not need to raise rates as much now to have a major impact on consumer spending, inflation, etc. This has pulled down the overall level of interest rates and bond yields in financial markets over the last thirty years. We have therefore seen over the last year, many bond yields up to ten years in the Eurozone actually turn negative. In addition, there has, at times, been an inversion of bond yields in the US whereby ten year yields have fallen below shorter term yields. In the past, this has been a precursor of a recession. The other side of this coin is that bond prices are elevated as investors would be expected to be moving out of riskier assets i.e. shares, in anticipation of a downturn in corporate earnings and so selling out of equities. However, stock markets are also currently at high levels as some investors have focused on chasing returns in the context of dismal ultra-low interest rates on cash deposits.

What we saw during the last half year up to 30 September is a near halving of longer term PWLB rates to completely unprecedented historic low levels. (*See paragraph 7 for comments on the increase in margin over gilt yields of 100bps introduced on 9.10.19.*) There is though, an expectation that financial markets have gone too far in their fears about the degree of the downturn in US and world growth. If, as expected, the US only suffers a mild downturn in growth, bond markets in the US are likely to sell off and that would be expected to put upward pressure on bond yields, not only in the US, but due to a correlation between US treasuries and UK gilts, which at various times has been strong but at other times weaker, in the UK. However, forecasting the timing of this and how strong the correlation is likely to be, is very difficult to forecast with any degree of confidence.

One potential danger that may be lurking in investor minds is that Japan has become mired in a twenty year bog of failing to get economic growth and inflation up off the floor, despite a combination of massive monetary and fiscal stimulus by both the central bank and government. Investors could be fretting that this condition might become contagious.

Another danger is that unconventional monetary policy post 2008, (ultra-low interest rates plus quantitative easing), may end up doing more harm than good through prolonged use. Low interest rates have encouraged a debt fuelled boom which now makes it harder for economies to raise interest rates. Negative interest rates could damage the profitability of commercial banks and so impair their ability to lend and / or push them into riskier lending. Banks could also end up holding large amounts of their government's bonds and so create a potential doom loop. (A doom loop would occur where the credit rating of the debt of a nation was downgraded which would cause bond prices to fall, causing losses on debt portfolios held by banks and insurers, so reducing their capital and forcing them to sell bonds – which, in turn, would cause further falls in their prices etc.). In addition, the financial viability of pension funds could be damaged by low yields on holdings of bonds.

## The balance of risks to the UK

- The overall balance of risks to economic growth in the UK is probably to the downside due to the weight of all the uncertainties over Brexit, as well as a softening global economic picture.
- The balance of risks to increases in Bank Rate and shorter term PWLB rates are broadly similarly to the downside.

One risk that is both an upside and downside risk is that all central banks are now working in very different economic conditions than before the 2008 financial crash. There has been a major increase in consumer and other debt due to the exceptionally low levels of borrowing rates that have prevailed for eleven years since 2008. This means that the neutral rate of interest in an economy, (i.e. the rate that is neither expansionary nor deflationary), is difficult to determine definitively in this new environment, although central banks have made statements that they expect it to be much lower than before 2008. Central banks could, therefore, over or under-do increases in central interest rates.

## Downside risks to current forecasts for UK gilt yields and PWLB rates currently include:

- **Brexit** – if it were to cause significant economic disruption and a major downturn in the rate of growth.
- **Bank of England** takes action too quickly, or too far, over the next three years to raise Bank Rate and causes UK economic growth, and increases in inflation, to be weaker than we currently anticipate.
- A resurgence of the **Eurozone sovereign debt** crisis. In 2018, Italy was a major concern due to having a populist coalition government which made a lot of anti-austerity and anti-EU noise. However, in September 2019 there was a major change in the coalition governing Italy which has brought to power a much more EU friendly government; this has eased the pressure on Italian bonds. Only time will tell whether this new unlikely alliance of two very different parties will endure.
- Weak capitalisation of some European banks, particularly Italian banks.
- **German minority government**. In the German general election of September 2017, Angela Merkel's CDU party was left in a vulnerable minority position dependent on the fractious support of the SPD party, as a result of the rise in popularity of the anti-immigration AfD party. Then in October 2018, the results of the Bavarian and Hesse state elections radically undermined the SPD party and showed a sharp fall in support for the CDU. As a result, the SPD had a major internal debate as to whether it could continue to support a coalition that is so damaging to its electoral popularity. After the result of the Hesse state election, Angela Merkel announced that she would not stand for re-election as CDU party leader at her party's convention in December 2018. However, this makes little practical difference as she has continued as Chancellor, though more recently concerns have arisen over her health.
- **Other minority EU governments**. Austria, Sweden, Spain, Portugal, Netherlands and Belgium all have vulnerable minority governments dependent on coalitions which could prove fragile.
- **Italy, Austria, the Czech Republic and Hungary** now form a strongly anti-immigration bloc within the EU. There has also been rising anti-immigration sentiment in Germany and France.
- There are concerns around the level of **US corporate debt** which has swollen massively during the period of low borrowing rates in order to finance mergers and acquisitions. This has resulted in the debt of many large corporations being downgraded to a BBB credit rating, close to junk status. Indeed, 48% of total investment grade corporate debt is rated at BBB. If such corporations fail to generate profits and cash flow to reduce their debt levels as expected, this could tip their debt into junk ratings which will increase their cost of financing and further negatively impact profits and cash flow.
- **Geopolitical risks**, for example in North Korea, but also in Europe and the Middle East, which could lead to increasing safe haven flows.

### **Upside risks to current forecasts for UK gilt yields and PWLB rates**

- **Brexit** – if agreement was reached all round that removed all threats of economic and political disruption between the EU and the UK.
- **The Bank of England** is too slow in its pace and strength of increases in Bank Rate and, therefore, allows inflationary pressures to build up too strongly within the UK economy, which then necessitates a later rapid series of increases in Bank Rate faster than we currently expect.

**UK inflation**, whether domestically generated or imported, returning to sustained significantly higher levels causing an increase in the inflation premium inherent to gilt yields.

**Crynodeb Benthycyca a Buddsoddi – Chwarteroedd 1 a 2 2019/20**  
**Borrowing and Investment Summary – Quarters 1 and 2 2019/20**

	30 Medi / Sept 2019		30 Mehefin / June 2019	
	£m	% (paid on borrowing and received on investment)	£m	% (paid on borrowing and received on investment)
Benthycyca – graddfa sefydlog Borrowing – fixed rate	126.4	4.73	126.4	4.73
Benthycyca – graddfa amrywiol Borrowing – variable rate	Dim / Nil	d/b / n/a	Dim / Nil	d/b / n/a
Adneuron – galw hyd at 30 diwrnod Deposits – Call to 30 days	8.5	0.57	12.3	0.49
Adneuron – Tymor sefydlog < 1 bl. Deposits – Fixed Term < 1 year	10.0	0.64	5.0	0.75
Adneuron – Tymor sefydlog 1 bl. + Deposits – Fixed Term 1 year +	Dim / Nil	d/b / n/a	Dim / Nil	d/b / n/a
Cyfanswm Adneuron Total Deposits	18.5	0.61	17.3	0.57
Adneuron Uchaf yn y Chwarter Highest Deposits in the Quarter	26.1	d/b / n/a	27.1	d/b / n/a
Adneuron Isaf yn y Chwarter Lowest Deposits in the Quarter	14.0	d/b / n/a	13.7	d/b / n/a
Cyfartaledd Adneuron yn y Chwarter Average Deposits in the Quarter	20.9	0.54	22.9	0.54

Ni dorwyd unrhyw un o'r dangosyddion trysorlys yn ystod hanner cyntaf y flwyddyn.  
None of the treasury indicators were breached during the first half of the year.

**Graddfeydd Credyd Gwrthbartion buddsoddi a'r adneuron a ddelir gyda phob un ar 30 Medi 2019\***  
**Credit ratings of investment counterparties and deposits held with each as at 30 September 2019\***

Grŵp Bancio/ Banking Group	Sefydliad/ Institution	Adneuron / Deposit £'000	Hyd (Galw/ tymor sefydlog) / Duration (Call / Fixed Term**)	Cyfnod (O / I) / Period (From / To)	Graddfa Dychweliad/ Rate of Return %	Graddfa Tymor Hir Fitch Long Term Rating	Graddfa Tymor Byr Fitch Short Term Rating	Graddfa Tymor Hir Moody's Long Term Rating	Graddfa Tymor Byr Moody's Short Term Rating	Graddfa Tymor Hir Standard & Poor's Long Term Rating	Graddfa Tymor Byr Standard & Poor's Short Term Rating	Lliw Sector/Hyd Awgrymiedig/ Sector Colour / Suggested Duration
Lloyds Banking Group plc	Bank of Scotland plc	7.494	Galw/ Call	n/a	0.65	A+	F1	Aa3	P-1	A+	A-1	Glas – 12 mis/ Blue -12m months
Santander Group plc	Santander UK plc	0.001	Galw/ Call	n/a	0.40	A+	F1	Aa3	P-1	A	A-1	Coch – 6 mis/ Red - 6 months
The Royal Bank of Scotland Group plc	The Royal Bank of Scotland plc (Part / Nationalised)	0.002	Galw/ Call	n/a	0.20	A+	F1	A1	P-1	A	A-1	Glas - 12 mis / Blue - 12 months
The Royal Bank of Scotland Group plc	National Westminster Bank Deposit	1.055	Galw/ Call	n/a	0.30	A+	F1	A1	P-1	A	A-1	Glas - 12 mis / Blue - 12 months
Cheltenham Council	Cheltenham Council	5.000	Sefydlog/ Fixed	20/09/19 - 25/10/19	0.63	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Mid Suffolk Council	Mid Suffolk Council	3.000	Sefydlog/ Fixed	24/09/19 – 25/11/19	0.65	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Wirral Council	Wirral Council	2.000	Sefydlog/ Fixed	30/09/19 – 29/10/19	0.63	n/a	n/a	n/a	n/a	n/a	n/a	n/a

\* Ceir y Rhestr Benthycu Cymeradwyedig yn Atodiad 6 o'r Datganiad Strategaeth Rheoli Trysorlys 2019/20/Strategaeth Buddsoddi Blynnyddol/ The Approved Lending List can be found at Appendix 6 of the 2019/20 Treasury Management Strategy Statement / Annual Investment Strategy

\*\* Sef tymor ar pwynt y buddsoddi/Being term at the point of investment.



**Approved countries for investments**

*Based upon lowest available sovereign credit rating*

AAA

- Australia
- Canada
- Denmark
- Germany
- Luxembourg
- Netherlands
- Norway
- Singapore
- Sweden
- Switzerland

AA+

- Finland
- U.S.A.

AA

- Abu Dhabi (UAE)
- France
- Hong Kong
- U.K.

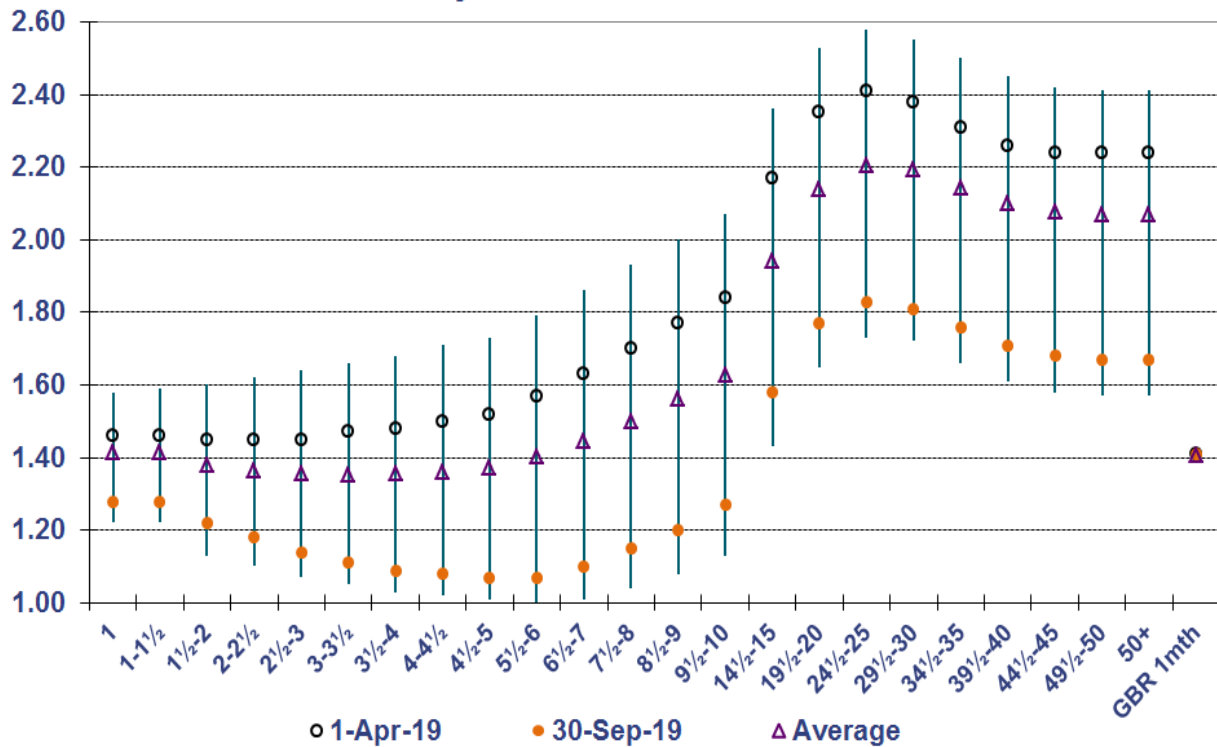
AA-

- Belgium
- Qatar

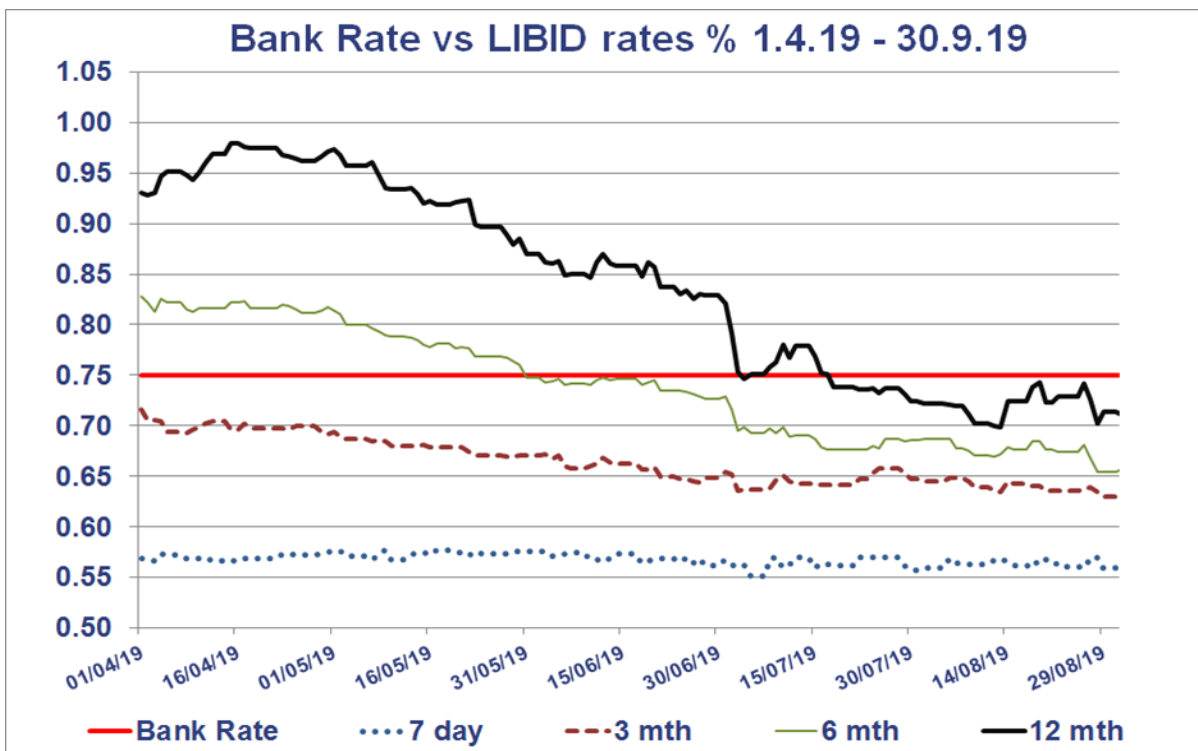
Graffiau Ychwanegol / Additional Graphs

Comparison of borrowing parameters to actual external borrowing

**PWLB Certainty Rate Variations to 30.9.2019**



**Bank Rate vs LIBID rates % 1.4.19 - 30.9.19**



<b>ISLE OF ANGLESEY COUNTY COUNCIL</b>	
<b>REPORT TO:</b>	<b>THE EXECUTIVE</b>
<b>DATE:</b>	<b>16 DECEMBER 2019</b>
<b>SUBJECT:</b>	<b>FEES AND CHARGES 2020/21</b>
<b>PORTFOLIO HOLDER(S):</b>	<b>COUNCILLOR ROBIN WYN WILLIAMS (PORTFOLIO HOLDER – FINANCE)</b>
<b>HEAD OF SERVICE:</b>	<b>MARC JONES - DIRECTOR OF FUNCTION (RESOURCES) &amp; SECTION 151 OFFICER</b>
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<b>LOCAL MEMBERS:</b>	<b>NOT APPLICABLE</b>
<b>A - Recommendation/s and reason/s</b>	
<p><b>RECOMMENDATIONS AND REASONS</b></p> <p>The proposed revised fees and charges for 2020/21 are outlined in the booklet below. Traditionally, these would be implemented from 1 April of the next financial year. However, the Executive is asked to approve early implementation of many of these revised fees and charges to 1 February 2020. This early implementation is part of a number of measures which are needed in response to the current difficult financial situation. Most of the increases in fees and charges proposed from 1 February 2020 were also implemented early last year from 1 February 2019, they have, therefore, been in place for a whole year.</p> <p>Some charges will continue to be implemented in line with the financial year from 1 April 2020. These tend to be where the fees and charges increases are prescribed by statute. Fees and charges relating to schools will be implemented from 1 September 2020. The Fees and Charges 2020/21 booklet includes separate columns to highlight which changes are effective from 1 February 2020, those which are effective from 1 April 2020 and those which are effective from 1 September 2020.</p> <p>Income budgets for non-statutory fees and charges for 2020/21 have been increased by an average of 3% across each individual service. This has allowed Service Heads to increase individual fees by more or less than 3% but, overall, services will be required to meet their budgeted income target.</p> <p>All statutory fees have been increased by the sum set by the approving body, where the increase has been published. Where the fee is shown as TBC, this relates to some Social Care and Housing fees and charges which will be proposed for 1 April 2020 and will be presented to the Executive and Full Council in March 2020.</p> <p><b>RECOMMENDATION</b></p> <p>The Executive is requested to approve the schedule of Fees and Charges for 2020/21 as outlined in the booklet below.</p>	
<b>B - What other options did you consider and why did you reject them and/or opt for this option?</b>	
<p>Individual Services considered differing levels of fees in order to achieve the requirement of a 3% increase in the overall level of non-statutory fees for the service.</p>	
<b>C - Why is this a decision for the Executive?</b>	
<p>The Executive has delegated authority for decision making in relation to fees and charges.</p>	

<b>CH - Is this decision consistent with policy approved by the full Council?</b>		
N/A		
<b>D - Is this decision within the budget approved by the Council?</b>		
N/A		
<b>DD - Who did you consult?</b>		<b>What did they say?</b>
1	<b>Chief Executive / Strategic Leadership Team (SLT)</b> (mandatory)	
2	<b>Finance / Section 151</b> (mandatory)	Author of Report
3	<b>Legal / Monitoring Officer</b> (mandatory)	
4	<b>Human Resources (HR)</b>	
5	<b>Property</b>	
6	<b>Information Communication Technology (ICT)</b>	
7	<b>Scrutiny</b>	
8	<b>Local Members</b>	
9	<b>Any external bodies / other/s</b>	
<b>E - Risks and any mitigation (if relevant)</b>		
1	<b>Economic</b>	
2	<b>Anti-poverty</b>	
3	<b>Crime and Disorder</b>	
4	<b>Environmental</b>	
5	<b>Equalities</b>	
6	<b>Outcome Agreements</b>	
7	<b>Other</b>	
<b>F - Appendices:</b>		
Appendix A – Schedule of Fees and Charges 2020/21		
<b>FF - Background papers (please contact the author of the Report for any further information):</b>		





# **Fees and Charges 2020-21**

# **CONTENTS**

## **Adult Services**

Adult Social Care

## **Housing Services**

Housing

## **Learning**

Education

Libraries & Culture

## **Regulation and Economic Development**

Public Protection

Planning

Anglesey Business Centre

Leisure

Destination

## **Highways, Waste and Property**

Highways

Waste Management

## **Council Business**

Legal

## Notes

### 1. **Applicable Period**

1.1 All fees and charges are from the specified date (inclusive) unless otherwise stated.

### 2. **VAT**

2.1 All Fees and charges are inclusive of VAT (VAT subject to change), unless otherwise stated.

#### 2.2 Key to VAT Indicators

- S** - Inclusive of Standard Rated VAT (20%, subject to change)
- Z** - Zero rated
- E** - Exempt from VAT
- N** - Charge net of VAT (VAT should be added to the fee/charge)
- O/S** - Outside the scope of VAT / Non-business
- N/A** - Not applicable

2.3 VAT status may be subject to change in year.

2.4 Recharges between Isle of Anglesey County Council services are exclusive of VAT.



## Adult Social Care

Service		Fee / Charge 1 <sup>st</sup> February	Fee / Charge 1 <sup>st</sup> April	Fee / Charge September	VAT
<b>Residential Accommodation in the Authority's Homes for Older People</b>					
Standard charge (for residents who have the financial means to pay the full cost)			TBC		O/S
<b>Home Care</b>					
If you are above pension age with a current weekly income of or above £242.51 and:	If you are below pension age with a current weekly income of or above £161.89 and:				
below £247.50 per week	below £166.88 per week		TBC		O/S
between £247.51 - £252.50	between £166.89 - £171.87		TBC		O/S
Between £252.51 - £254.89	between £171.88 - £174.27		TBC		O/S
between £254.90 - £257.50	between £174.28 - £176.88		TBC		O/S
between £257.51 - £262.50	between £176.89 - £181.88		TBC		O/S
between £262.51 - £267.50	between £181.89 - £186.88		TBC		O/S
between £267.51 - £272.50	between £186.89 - £191.88		TBC		O/S
between £272.51 - £277.50	between £191.89 - £196.88		TBC		O/S
between £277.51 - £282.50	between £196.89 - £201.88		TBC		O/S
between £282.51 - £287.50	between £201.89 - £206.88		TBC		O/S
between £287.51 - £292.50	between £206.89 - £211.88		TBC		O/S
between £292.51 - £297.50	between £211.89 - £216.88		TBC		O/S
between £297.51 - £302.50	between £216.89 - £221.88		TBC		O/S
between £302.51 - £307.50	between £221.89 - £226.88		TBC		O/S
between £307.51 - £312.50	between £226.89 - £231.88		TBC		O/S
between £312.51 - £317.50	between £231.89 - £236.88		TBC		O/S
between £317.51 - £322.50	between £236.89 - £241.88		TBC		O/S
between £322.51 - £327.50	between £241.89 - £246.88		TBC		O/S
between £327.51 - £332.50	between £246.89 - £251.88		TBC		O/S
above £332.51 or savings above £24,000.00	above £251.89 or savings above £24,000.00		TBC		O/S
<b>Meals in Day Services</b>					
<b>(Applies to all meals and refreshments supplied at all Day Service locations)</b>					
Meals in Day Services for adults (excluding people with learning disabilities)		£6.30			O/S (Meals supplied to

Mid-day snack in Day Services for people with learning disabilities	£2.60			persons not in receipt of a Social Services assessment are S)
Other refreshments (tea / coffee/ cake) in Day Services	£1.50			
<b>Telecare Services</b>				
Tier 1 – Equipment, Service and Maintenance		TBC		If supplied as part of care package - O/S. If supplied to disabled - Z. If supplied to elderly not as part of a care package, or to third parties (e.g. Housing Associations) - S.
Tier 2 & 3 – Equipment, service, monitoring and maintenance		TBC		
Installation charge		TBC		
Service and Maintenance		TBC		
Services only		TBC		
<b>Blue Badges (organisational and replacement (lost/stolen))</b>		TBC		
<b>Independent Sector Residential and Nursing Homes</b>				
Residential (Adults)		TBC		O/S
Residential (EMI)		TBC		O/S
Basic Nursing Care (Social Care Element)		TBC		O/S
Nursing (EMI) (Social Care Element)		TBC		O/S

## Housing

Service	Fee / Charge 1 <sup>st</sup> February	Fee / Charge 1 <sup>st</sup> April	Fee / Charge September	VAT
<b>Houses into Homes Fees</b>				
Up to £50,000		TBC		O/S
Over £50,000		TBC		O/S
<b>Home Improvement Loan Scheme</b>		TBC % of the loan value (may also be subject to a third party valuation fee)		
<b>Garage Rents</b>		TBC		Various
<b>Fees</b>				
1 Bed House/Bungalow		TBC		Various
2 Bed House/Bungalow		TBC		
3 Bed House/Bungalow		TBC		
4 Bed House/Bungalow		TBC		
5+ Bed House/Bungalow		TBC		
1 Bed Flat		TBC		
2 Bed Flat		TBC		
3 Bed Flat		TBC		
4+ Bed Flat		TBC		
Bedsit		TBC		
Application notice to request a force order		TBC		
Court Fee		TBC		
Warrant		TBC		
Re-issue of warrant		TBC		
<b>Dwelling Service Charges</b>				
Cleaning of communal areas		TBC		O/S if in respect of a Council
Lift maintenance		TBC		
Aerial within communal areas		TBC		
Heating and lighting within communal areas		TBC		
Fire alarms and fire equipment		TBC		
Door entry		TBC		
Sewerage Charges		TBC		

Painting of communal areas		TBC		house lease, and E for other leases.
Ground maintenance (domestic Properties)		TBC		
Ground maintenance (sheltered properties)		TBC		
Management fee		TBC		

## Education

Service	Fee / Charge 1 <sup>st</sup> February	Fee / Charge 1 <sup>st</sup> April	Fee / Charge September	VAT
<b>School Meals:</b>				
<b>Pupils and supervisory staff:</b>				
Primary schools		£2.50 per meal	TBC	O/S
Secondary schools		£2.60 per meal	TBC	O/S
<b>Other staff and visitors:</b>				
Primary schools		£4.44 per meal	TBC	S
Secondary Schools		£3.24 per meal	TBC	S
<b>Pre-Breakfast Club Care</b>				
30 minutes pre-breakfast club care		£1.00 per child	£1.10 per child	E
<b>School Buses:</b>				
Post-16		£140.00 per annum	£145.00 per annum	O/S
Under 3 miles		£125.00 per annum	£130.00 per annum	O/S
Out of catchment		£175.00 per annum	£180.00 per annum	O/S
<b>Other Charges</b>				
Photocopies		£0.10 per sheet	£0.10 per sheet	S
<b>All Weather Pitch Millbank</b>				
<b>Members</b>				
Full Pitch		£48.00 Adult £31.00 Youth		E
Full Pitch (schools)		£40.00 Adult £26.00 Youth		N/A
Half Pitch		£31.00 Adult £19.00 Youth		E
Half Pitch (schools)		£26.00 Adult £16.00 Youth		N/A
Hire of Football Pitch		£48.00 Adult £31.00 Youth		E
Hire of Football Pitch (schools)		£40.00 Adult £26.00 Youth		N/A

<b>Jesse Hughes Centre</b>				
<b>Room Hire</b>				
Large Youth/Group Room	£20.00			E
Kitchen Cooking Facilities	£15.00			E
Youth and Group Room and Kitchen	£30.00			E
Youth and Group Room and Kitchen	£10.00			E

## Libraries & Culture

Service	Fee / Charge 1 <sup>st</sup> February	Fee / Charge 1 <sup>st</sup> April	Fee / Charge September	VAT
<b>Museums and Culture</b>				
<b>Oriel Ynys Môn</b>				
Commission on sales	35%			Various
<b>Room Hire</b>				
Main Art Gallery evening hours (6-11pm, 2 hours minimum) or Oriel Kyffin Williams evening hours (6-11pm, 2 hours minimum)	£85.00 per hour			E
<b>Tunnicliffe Room – Commercial:</b>				
Per Hour (maximum 3 hours)	£38.00			E
Half Day (3.5 hours)	£110.00			E
Full Day (7 hours)	£220.00			E
Evening (6 – 11pm)	£42.00 per hour			E
Additional Hours	£37.00 per hour			E
<b>Tunnicliffe Room – Educational:</b>				
Per Hour (maximum 3 hours)	£18.00			E
Half Day (3.5 hours)	£54.00			E
Full Day (7 hours)	£108.00			E
Additional Hours	£22.00 per hour			E
<b>Tunnicliffe Room - Non-profit Organisations :</b>				
Per Hour (maximum 3 hours)	£18.00			E
Half Day (3.5 hours)	£54.00			E
Full Day (7 hours)	£108.00			E
Additional Hours	£22.00 per hour			E
<b>Tunnicliffe Room – Council:</b>				
Per Hour (maximum 3 hours)	£22.00			E
Half Day (3.5 hours)	£66.00			E
Full Day (7 hours)	£120.00			E
Additional Hours	£27.00 per hour			E
<b>Small Meeting Room</b>				
Per Hour (maximum 3 hours)	£10.00			E
Half Day (3.5 hours)	£30.00			E
Full Day (7 hours)	£60.00			E

Additional Hours	£12.00 per hour			E
<b>Miscellaneous</b>				
Workshops	£4.00 per person			E
Digital copies sent by email	£6.00 per hour			S
Digital copies sent by CD/DVD	£12.00 per hour			S
Paid research service	£30.00 per hour			S
<b>Filming at OYM and sites (price on application)</b>				
Per Hour – Single use	£78.00			S
<b>Reproductions- Images (price on application)</b>				
Reproduction in books and periodicals	£36.00			S
Reproduction in exhibitions (non commercial)	£48.00			S
Reproduction for educational use	£36.00			S
Reproduction for commercial use, for sales etc	£126.00			S
<b>Reproductions - images -broadcast &amp; online</b>				
Welsh /Regional, up to 10 years	£60.00			S
British, up to 10 years	£72.00			S
Worldwide, up to 10 years	£84.00			S
Web use	£48.00			S
Web use online digital streaming	£96.00			S
<b>Postage and packaging</b>				
Parcelforce Worldwide - Prints (postage £11.99)	£15.00			S
Packaging -(postage as Royal Mail prices online)	<a href="https://www.royalmail.com/price-finder">https://www.royalmail.com/price-finder</a>			S
<b>Libraries and Information Service</b>				
<b>Charges for late returns of books / cassettes / CDs (per item):</b>				
1 day late	£0.30			O/S
2 days late	£0.40			O/S
3 days late	£0.50			O/S
4-7 days late	£0.80			O/S
Cost for each week late (maximum of £8.00)	£0.80			O/S
<b>Charges for late returns of videos / DVDs (per item)</b>				
Per week or part thereof – Premium service (maximum £30.00)	£3.20			O/S
Per week or part thereof – Regular service (maximum £15.00)	£2.20			O/S
<b>Charges for late returns to mobile libraries (per item)</b>				
1 <sup>st</sup> and 2 <sup>nd</sup> visit	£0.00			O/S
3 <sup>rd</sup> visit	£0.70			O/S
4 <sup>th</sup> visit	£0.80			O/S



5 <sup>th</sup> visit	£1.40			O/S
Maximum total cost	£6.50			O/S
<b>Requests (per item)</b>				
Children (under 16)	£0.00			O/S
Adults – In stock within Wales (includes LINC)	£0.00			O/S
Request - not available within Wales	£11.00			O/S
<b>Hire of CDs / DVDs (per item)</b>				
CDs	£1.60 per CD per 3 weeks			O/S
Premium DVD – (DVDs added to stock within 1 year)	£3.10 per DVD per week			O/S
Older DVDs and children's DVDs	£2.00 per DVD per week			O/S
<b>Lost Membership Card</b>				
Children	£1.50			O/S
Adult	£2.50			O/S
<b>Charges for items lost/damaged</b>				
Children's books – Welsh	New LMS automatically charges full retail price. North Wales library Authorities agreement			O/S
Adult's books – Welsh				O/S
Fiction – children				O/S
Non-fiction – children				O/S
Fiction - adult [pk]				O/S
Non fiction - adult [pk]				O/S
Fiction - adult [hb]				O/S
Non fiction - adult [hb]				O/S
Talking books - adults				O/S
Talking books - children				O/S
DVD - Adult				O/S
DVD - Children				O/S
CD - music				O/S
Administration cost on long overdue items invoiced for.		£5.50 each invoice		
<b>Withdrawn items of stock – minimum charge</b>				
Paperback Fiction - adult [English]	£0.80 each Or £3.60 for 5			S
Hardback Fiction - adult [English]	£1.10 each Or £1.80 for 2			S

Hardback Non-fiction - adult [English + Welsh]	£1.50 each Or £2.50 for 2			S
Paperback Non Fiction - adult [English + Welsh]	£1.10 each Or £1.80 for 2			S
Reference books	individually priced			S
Welsh Fiction - adult	£0.80 each Or £3.60 for 5			S
Children's Books [all languages]	£1.00 each Or £3.50 for 5			S
<b>Use of Computer Equipment</b>				
Visitors not possessing a UK Library Card	£2.80 each ½ hour			O/S
<b>Photocopies / Computer Printouts and Disks</b>				
A4 B&W	£0.15 per sheet			O/S
A4 B&W – 10+ copies (when printing in one go from a session)	£0.10 per sheet			O/S
A4 B&W – back to back	£0.30 per sheet			O/S
A4 B&W – back to back 10+ copies (when printing in one go from a session)	£0.20 per sheet			O/S
A3 B&W	£0.30 per sheet			O/S
A3 B&W – 10+ copies (when printing in one go from a session)	£0.20 per sheet			O/S
A3 B&W – back to back	£0.60 per sheet			O/S
A3 B&W – back to back 10+ copies (when printing in one go from a session)	£0.40 per sheet			O/S
A4 Colour	£0.80 per sheet			O/S
A4 Colour – 10+ copies (when printing in one go from a session)	£0.50 per sheet			O/S
A4 Colour – back to back	£1.60 per sheet			O/S
A4 Colour – back to back 10+ copies (when printing in one go from a session)	£1.00 per sheet			O/S
A3 Colour	£1.60 per sheet			O/S
A3 Colour – 10+ copies (when printing in one go from a session)	£1.20 per sheet			O/S
A3 Colour – back to back	£3.20 per sheet			O/S
A3 Colour – back to back 10+ copies (when printing in one go from a session)	£2.40 per sheet			O/S
<b>Fax Service</b>				

1st page - UK	£1.90			O/S
Additional page - UK	£0.50 each page			O/S
1st page - Europe	£2.90			O/S
Additional page – Europe	£1.10 each page			O/S
1st page - North America	£4.00			O/S
Additional page - North America	£1.60 each page			O/S
1st page - Rest of the World	£5.00			O/S
Additional page - Rest of the World	£2.10 each page			O/S
Receiving an A4 fax	£1.10			O/S
<b>Letting Rooms</b>				
2 hour session - weekdays	£25.00			E
2 hour session with entrance charge/fund raising - weekdays	£36.00			E
Cost per additional half hour - weekdays	£8.00			E
2 hour session – Saturday	£40.00			E
2 hour session with entrance charge/fund-raising - Saturday	£46.00			E
Cost per additional half hour – Saturdays	£10.00			E
<b>Hire of computer facilities (inc. room hire)</b>				
2 hour session – Weekdays daytime	£35.00			S
2 hour session – Evenings and Saturdays	£45.00			S
NOTE - Rates for hire of computer facilities are negotiable for long-term use and all day sessions				
Exhibition Sales Commission	30% of sales			S
<b>Commercial Advertising – Posters</b>				
Fee for 4 weeks	£4.00			S
<b>Market Hall: Library Meeting Room</b>				
<b>During opening hours</b>				
2 hour session	£26.00			S
2 hour session with entrance charge/fund raising -	£40.00			S
Cost per additional half hour -	£8.00			S
<b>Out of opening hours</b>				
2 hour session - weekdays	£30.00			S
2 hour session with entrance charge/fund-raising – weekdays	£45.00			S
Cost per additional half hour - weekdays	£10.00			S
2 hour session - Saturday	£45.00			S
2 hour session with entrance charge/fund-raising – Saturday	£50.00			S
Cost per additional half hour - Saturday	£15.00			S
<b>Anglesey Archives</b>				

<b>Stationery</b>				
Pencils	£0.45 per pencil			S
Readers Tickets (CARN Ticket)	£1.00 per ticket			S
<b>Reprographics</b>				
All items sent by post will be at the large letter second class rate (if first class or recorded delivery is requested items will be charged accordingly)				
<b>Photocopies / Computer printouts</b>				
B/W A4 copies	£0.60 per sheet			S
B/W A3 copies	£0.70 per sheet			S
Colour A4 copies	£1.15 per sheet			S
Colour A3 copies	£1.35 per sheet			S
<b>Photocopies / Computer printouts - sent by post</b>				
1-3 B/W A4 sheets	£6.40			S
4-7 B/W A4 sheets	£7.30			S
1-3 B/W A3 sheets	£7.30			S
4-7 B/W A3 sheets	£7.80			S
1-3 Colour A4 sheets	£12.70			S
4-7 Colour A4 sheets	£14.40			S
1-3 Colour A3 sheets	£14.40			S
4-7 Colour A3 sheets	£16.20			S
<b>Reader printouts</b>				
B/W A4 prints	£1.20 per sheet			S
B/W A3 prints	£1.30 per sheet			S
<b>Reader printouts - sent by post</b>				
1-3 B/W A4 sheets	£8.90			S
4-7 B/W A4 sheets	£11.00			S
1-3 B/W A3 sheets	£11.00			S
4-7 B/W A3 sheets	£12.40			S
<b>Scanned copies</b>				
Printed on A4 plain paper	£4.00 per sheet			S
Printed on A3 plain paper	£4.60 per sheet			S
1 scanned copy saved to CD	£3.80			S
2-5 scanned copies saved to CD	£7.70			S
6-10 scanned copies saved to CD	£13.20			S
<b>Scanned copies - Sent by Post</b>				
Printed A4 plain paper	£4.00 per sheet + P&P			S

Printed A3 plain paper	£4.60 per sheet + P&P			S
1 digital copy (JPEG file type) saved to CD	£3.75 + £2.85 P&P			S
2-5 digital copies (JPEG file type) saved to CD	£3.75 + £2.85 P&P			S
6-10 digital copies (JPEG file type) saved to CD	£14.00 + £2.85 P&P			S
<b>Digital copies - sent by email</b>				
1 JPEG file type	£4.10			S
2-3 JPEG file types	£8.30			S
4-5 JPEG file types	£12.40			S
<b>Post and packaging using UK postage rates (overseas mail will be weighed and charged accordingly):</b>				
up to 100g – second class	£1.25			S
up to 200g – second class	£1.65			S
up to 500g – second class	£2.05			S
up to 700g – second class	£2.55			S
<b>Photographic permits for use in the Search room</b>				
1 day	£7.20			S
1 week	£20.00			S
1 year	£100.00			S
Use of Tripod	£10.50 per hour			S
Reproduction in books and periodicals	£34.10			S
<b>Research</b>				
Paid research service (1 hour minimum & 2 hours maximum per request)	£34.00 per hour			S
<b>Official letter</b>				
Official letter / letter of certification	£8.60			S
<b>Filming on Premises</b>				
(1 hour minimum)	£68.00 per hour			S
<b>Television</b>				
Welsh / regional broadcast - up to 10 years	£136.00 per image			S
British broadcast - up to 10 years	£160.00			S
Reproduction worldwide - up to 10 years	£198.00			S
Web use	£71.00			S
Web use on line digital streaming service	£226.00 per image			S
<b>Dewi O. Jones Room Hire</b>				
Per Hour	£26.30			E

Per Half Day: 09.30 – 13.00	£78.80			E
Per Half Day: 14.00 – 16.30	£61.80			E
Per Full Day: 09.30 – 16.30	£114.00			E
Penalty charge for overstaying booking period	£41.20			E
Refreshments (Tea / Coffee only) 1 - 10 people	£10.30			S
Refreshments (Tea / Coffee only) 11 – 20 people	£20.50			S
Refreshments (Tea / Coffee only) 21 – 30 people	£31.00			S

## Public Protection

Service	Fee / Charge 1 <sup>st</sup> February	Fee / Charge 1 <sup>st</sup> April	Fee / Charge September	VAT
<b>Environmental Health Licences / Permits / Registrations</b>				
<b>Animal Regulation / Welfare</b>				
Riding establishments	£148.00 plus vet's fees			O/S  S
Dog breeding establishments	£184.00 plus vet's fees			O/S  S
Animal boarding establishments	£184.00 plus vet's fees			O/S  S
Performing animals	£231.00			O/S
Pet Shops	£184.00 plus vet's fees			O/S  S
Zoo Licence	£343.00 plus vet's fees			O/S  S
Dangerous Wild Animals	£343.00 plus vet's fees			O/S  S
Dog Control	Statutory Fee: £25.00 plus Collection Fee: £82.00			O/S  S
Dog Control	Statutory Fee: £25.00 plus Collection Fee from Mona Kennel: £43.70			O/S  S
Dog Registration - Metal Tag	£6.00			O/S

<b>Taxis</b>				
Operator's licence (5 year licence)		£535.00		O/S
Vehicle licence (new and renewal)		£229.00		O/S
Driver licence (3 year licence)( <b>does not include</b> costs of DVLA checks) (new and renewal)		£340.00		O/S
Transfer fee		£48.60		O/S
Test fee		£59.00		O/S
Re-test Fee		£59.00		O/S
Re-test Fee within 24 hours (minor faults)		£30.00		O/S
Vehicle licence plates (new)		£71.00		O/S
Renewal plates		£47.00		O/S
Replacement plates		£30.00		O/S
Replacement plate bracket		£30.00		O/S
Replacement driver's badge		£21.30		O/S
Knowledge re-sit fee		£27.30		O/S
DBS check fee		£40.00		O/S
<b>Civil Registration Fees</b>				
Marriage & civil partnership booking Fee - Register Office	£46.00			O/S
Marriage & civil partnership booking Fee - Approved Premises	£130.00			O/S
Advanced booking fee 12-24 months non refundable	£70.00			O/S
Advanced booking fee 24-36 months non refundable	£100.00			O/S
Town hall ceremonies – Holyhead	£250.00			O/S
<b>Bryn Cefni Suite ceremonies – Llangefni</b>				
Weekdays (Mon – Thurs)	£210.00			O/S
Fridays / Saturdays	£250.00			O/S
Sunday / Bank Holiday	£360.00			O/S
Marriage Followed by Baby Naming	£144.00			S
<b>Wedding in hotel:</b>				
Weekdays (Mon – Thurs)	£390.00			O/S
Fridays / Saturdays	£420.00			O/S
Sunday / Bank Holiday	£510.00			O/S
Marriage Followed by Baby Naming	£144.00 plus marriage fee			S
<b>Bryn Cefni Suite &amp; approved premises - extended hours:</b>				
Weekdays (Mon – Thurs) 6pm - 8pm	£150.00			O/S
Weekdays (Mon – Thurs) 8pm – 12am	£285.00			O/S



Fridays / Saturdays 6pm - 8pm	£205.00			O/S
Fridays / Saturdays 8pm - 12am	£330.00			O/S
Sunday/Bank Holidays 6pm - 8pm	£280.00			O/S
Sunday/Bank Holiday 8pm-12am	£395.00			O/S
Licensing of premises for civil ceremonies	£1,500.00			O/S
Additional room in an approved premises	£225.00			O/S
Wedding rehearsals	£70.00			O/S
Administration fee – name change etc.	£78.00			S
<b>Baby naming ceremony:</b>				
Weekdays (Mon – Thurs)	£288.00			S
Fridays / Saturdays	£360.00			S
Sunday / Bank Holidays	£408.00			S
<b>Renewal of vows:</b>				
Weekdays (Mon – Thurs)	£288.00			S
Fridays / Saturdays	£360.00			S
Sunday / Bank Holidays	£408.00			S
<b>Other:</b>				
Certificates issued within 24 hours (surcharge):	£35.00			O/S
Certificated standard issued within 10 working days	£11.00			O/S
Certification of documents	£6.00 per copy			O/S
Post Dated passports	£10.00			TBC
Citizenship ceremonies – priority service (surcharge)	£125.00			O/S
Photo Opportunities	£15.60			S
<b>Miscellaneous</b>				
<b>Street Trading Consents</b>				
<b>Retail and catering</b>				
Week	£177.00			O/S
Month	£266.00			O/S
3 month seasonal	£769.00			O/S
6 month seasonal	£1,420.00			O/S
Annual	£2,125.00			O/S
Mobile units	£1,182.00 annual			O/S
<b>Other</b>				
Tattooing / semi-permanent make-up	£135.00 per premises plus £67.60 per practitioner			O/S
Ear / cosmetic piercing	£135.00 per premises			O/S

	plus £67.60 per practitioner			
Acupuncture	£135.00 per premises plus £67.60 per practitioner			O/S
Electrolysis	£135.00 per premises plus £67.60 per practitioner			O/S
Sex Shop / sex cinema	£1,065.00 (including potential hearing costs)			O/S
Health Act 2006 – smoking offences	Statutory fines			O/S
<b>Scrap Metal Dealers Act 2013 (3 year licence):</b>				
Site Licence	£388.00			O/S
Collectors License	£266.00			O/S
<b>Scrap Metal Dealers Act 2013 Variations:</b>				
Collector to Site	£54.70			O/S
Site to Collector	£32.90			O/S
Licensee Name Change (not transfer)	£31.20			O/S
Change of Site Manager	£51.90			O/S
Change to Number of Sites, etc	£31.20			O/S
Licensing searches and enquiries	£98.00 per hour			S
<b>Pre-licensing advice :</b>				
Minimum Charge	£98.00			S
Each hour or part thereof will be charged at standard rate per hour per officer	£98.00			S
<b>Fees for small lotteries, for gaming machines and for permits for amusements with prizes are all set by central government</b>				
<b>Gambling Act 2005</b>				
<b>Regional Casino</b>				
Annual fee	<a href="http://www.legislation.gov.uk/ukxi/2007/479/schedule/made">http://www.legislation.gov.uk/ukxi/2007/479/schedule/made</a>			O/S
Transfer application				O/S
Application for re-instatement				O/S
Application for provisional statement				O/S
Licence application (Provisional Statement holders)				O/S
<b>Large Casino</b>				

Annual fee		O/S
Transfer application		O/S
Application for re-instatement		O/S
Application for provisional statement		O/S
Licence application (Provisional Statement holders)		O/S
<b>Small Casino</b>		
Annual fee		O/S
Transfer application		O/S
Application for re-instatement		O/S
Application for provisional statement		O/S
Licence application (Provisional Statement holders)		O/S
<b>Converted Casino Premises</b>		
Annual fee		O/S
Transfer application		O/S
Application for re-instatement		O/S
<b>Bingo</b>		
Annual fee		O/S
Transfer application		O/S
Application for re-instatement		O/S
Application for provisional statement		O/S
Licence application (Provisional Statement holders)		O/S
Variation application		O/S
<b>Adult Gaming Centre</b>		
Annual fee		O/S
Transfer application		O/S
Application for re-instatement		O/S
Application for provisional statement		O/S
Licence application (Provisional Statement holders)		O/S
Variation application		O/S
<b>Betting (Track)</b>		
Annual fee		O/S
Transfer application		O/S
Application for re-instatement		O/S
Application for provisional statement		O/S
Licence application (Provisional Statement holders)		O/S
Variation application		O/S

<b>Family Entertainment</b>				
Annual fee				O/S
Transfer application				O/S
Application for re-instatement				O/S
Application for provisional statement				O/S
Licence application (Provisional Statement holders)				O/S
Variation application				O/S
<b>Betting (Other)</b>				
Annual fee				O/S
Transfer application				O/S
Application for re-instatement				O/S
Application for provisional statement				O/S
Licence application (Provisional Statement holders)				O/S
Variation application				O/S
<b>Pest Control Treatment</b>				
Commercial pest control (dependant of size of premises)	£88.70 per visit			S
Commercial pest control treatment contracts (Total cost variable, depending on size of premises, frequency of visits per annum etc)	£65.00 per hour plus cost of materials			S
<b>Domestic pest control – rats and mice</b>				
3 day response	£46.40			S
<b>Domestic pest control treatments (except rodents)</b>				
Cockroaches	£101.00			S
Bedbugs (subject to survey)	£207.00			S
Wasps, bees, ants, other – 3 day response	£61.80			S
Domestic Flea Treatment	£82.00			S
<b>Other Environmental Health Charges</b>				
Dog fouling: Fixed Penalty Fee	<a href="http://gov.wales/topics/environmentcountryside/epq/clean_neighbour/fixedenalty/">http://gov.wales/topics/environmentcountryside/epq/clean neighbour/fixedenalty/</a>			O/S
Night time noise offence				O/S
National food hygiene rating system – rerating	<a href="http://www.anglesey.gov.uk/business/business-health-and-safety/food-safety-for-businesses/national-food-hygiene-rating/111987.article">http://www.anglesey.gov.uk/business/business-health- and-safety/food-safety-for-businesses/national-food- hygiene-rating/111987.article</a>			O/S

National food hygiene rating system – failure to display rating fixed penalty				O/S
Certificates for damaged food	£103.00 per certificate			O/S
Copies of the Food Premises Register	£21.00			O/S
Copies of the FSBB Catering & Retail Pack	£31.00			O/S
Copies of the FSBB Diary Sheets	£26.00			O/S
Immigration inspections	£232.00			S
Houses in Multiple Occupation		£685.00		TBC
HHSRS Inspection for NEST Welsh Government Grant on behalf of British Gas	£150.00			TBC
Fees for serving Enforcement Notices as prescribed under Section 49 of the Housing Act 2004 (including inspection fee)	£233.00			O/S
Request for HHSRS Housing Inspection – commercial	£232.00			S
Consent to operate loudspeakers in streets	£110.00 plus cost of advertisement			O/S
Abandoned vehicles	<a href="http://www.legislation.gov.uk/uksi/2008/2095/contents/made">http://www.legislation.gov.uk/uksi/2008/2095/contents/made</a>			O/S
Public Health Funeral Administration	£150.00			TBC
<b>Applications for EPA authorisations:</b>				
Permits to business that produce pollution and regulate those business premises	<a href="https://www.gov.uk/government/publications/local-authority-pollution-control-general-guidance-manual">https://www.gov.uk/government/publications/local-authority-pollution-control-general-guidance-manual</a>			O/S
LA permits for Part A(2) installations				O/S
LA permits for Part B installations and mobile plant and solvent emission activities				O/S
Copies of the Authorisations Register	£10.30			O/S
<b>The Private Water Supplies (Wales) Regulations 2010. These Regulations prescribe the fees local authorities can make for regulating private water supplies:</b>				
Risk assessment	<a href="http://www.legislation.gov.uk/wsi/2017/1041/made">http://www.legislation.gov.uk/wsi/2017/1041/made</a>			O/S
Small supplies sampling				O/S
Large supplies sampling				O/S
Investigation				O/S

Authorisation				O/S
Taken under Reg. 10				O/S
Taken during check monitoring				O/S
Taken during audit monitoring				O/S
Potable water supplies sampling (E.g. port health, ships etc.)				O/S
Private water supplies enquiry				S
Contaminated land enquiry (up to 2 hours officer time included)	£196.00			S
Search & enquiry hourly fee applies to additional time	+ Hourly fees			
<b>Private Water Supplies – Actual analysis charges</b>				
Risk Assessment (maximum Charge £500)				O/S
Small supplies sampling				O/S
Large supplies sampling				O/S
Investigation (maximum charge £100)				O/S
Authorisation				O/S
Taken under Reg. 10				O/S
Taken during check monitoring				O/S
Taken during audit monitoring				O/S
Issue of Shellfish Movement Permits	No Charge			N/A
Chinese Live Export Health Certificates (provided within 2 working days of request)	£74.20 <sup>1</sup>			S
Chinese Live Export Health Certificates (provided within 1 working days of request)	£81.70 <sup>1</sup>			S
Chinese Live Export Health Certificates (same working day request of where the request is made over a weekend/bank holiday for next working day collection. This includes requests made on Friday (or Thursday in the case of a Bank Holiday Friday) for shipments over the weekend/ Bank Holiday Monday. This is subject to staff availability)	£89.10 <sup>1</sup>			S
Other Export Health Certificates (provided within 2 working days of request)	£24.00			S

<sup>1</sup> Chinese export fees may be subject to change in year due to a new electronic Defra (Department for Environment, Food and Rural Affairs) system being piloted early in the year.

Other Export Health Certificates (provided within 1 working days of request)	£30.00			S
Other Export Health Certificates (same working day request of where the request is made over a weekend/bank holiday for next working day collection. This includes requests made on Friday (or Thursday in the case of a Bank Holiday Friday) for shipments over the weekend/ Bank Holiday Monday. This is subject to staff availability)	£40.00			S
Export certificate requiring data input	£24.80			S
Copy of Export Certificate	£18.60			S
Changes to Chinese Export Certificate once Certified Copy Provided	£18.60			S
Export Certificate - Set up to a New Location (including 1 Certificate)	£124.00			S
European Health Export Certificate	TBC – Awaiting National fee to be set up post Brexit			TBC
Ships Sanitation Certificate	<a href="http://www.porthhealthassociation.co.uk/">http://www.porthhealthassociation.co.uk/</a>			O/S
<b>Mobile Homes (Wales) Act 2013</b>				
Single Caravan	£165.00			O/S
Small site (2 – 10 units)	£350.00			O/S
Medium site (11 - 50 units)	£416.00			O/S
Large site (51 + units)	£541.00			O/S
Vary conditions	£165.00			O/S
Lodge rules	£55.30			O/S
Replacement licence	£44.60			O/S
<b>Markets and Fairs</b>				
<b>Menai Bridge Markets and Fairs</b>				
Zone A – Bridge Street and Wood Street (up to 2 meters)	£15.00 per metre (minimum charge £20.00)			O/S
Zone A – Bridge Street and Wood Street (in excess of 2 metres)	Above fee plus £1.50 for each additional 0.1 metres			O/S

Zone B – Telford Road (up to 2 metres)	£12.50 per metre (minimum charge £20.00)			O/S
Zone B – Telford Road (in excess of 2 metres)	Above fee plus £1.25 for each additional 0.1 metres			O/S
Zone C – Water Street (up to 2 metres)	£10.00 per metre (minimum charge £20.00)			O/S
Zone C – Water Street (in excess of 2 metres)	Above fee plus £1.00 for each additional 0.1 metres			O/S
<b>Metrology</b>				
<b>*NOTE - All fees are shown NET of VAT and will need to be applied where applicable.</b>				
<b>Measuring Instruments Directive</b>				
In order to reflect additional costs associated with examination, testing and documentation, and maintenance of MID notified body status, certain classes of instrument covered by MID should be subject to additional charges, as follows:				
<ul style="list-style-type: none"> <li>Automatic discontinuous totalisers, automatic rail weighbridges, automatic catchweighers, automatic gravimetric filling instruments and beltweighers.</li> <li>Cold water meters</li> </ul>		No extra charge		N/A
<ul style="list-style-type: none"> <li>Measuring instruments for liquid fuel and lubricants</li> <li>Measuring instruments for liquid fuel delivered from road tankers</li> </ul>		10% surcharge		S
<ul style="list-style-type: none"> <li>Capacity serving measures</li> <li>Material measures of length</li> </ul>		25% surcharge		S
Note: Fees increase for initial MID conformity assessment, but not subsequent reverification.				



<b>Special Weighing and Measuring Equipment</b>				
Examining, adjusting, testing, certifying, stamping, authorising or reporting of special weighing or measuring equipment. Types of equipment, specifically excluded from tables include: Automatic or totalising weighing machines. Equipment designed to weigh loads in motion. Bulk fuel measuring equipment tested following a Regulation 65 or 66 occurrence. Weighing or measuring equipment tested by means of statistical sampling. The establishment of calibration curves for templets Templets graduated in millilitres. Testing or other services in pursuance of a community obligation other than EC initial or partial verification. Certifying of weighing or measuring equipment where a statement of actual error is required.		£89.71 per officer per hour		S unless:  -Under the Measuring Instruments (EEC Requirements) Regs 1988  -In pursuance of a Community obligation other than under (1)
<b>Weights</b>				
First Hour		£89.71		S unless: -Under the Measuring Instruments (EEC Requirements) Regs 1988
Each hour thereafter		£53.83		
<b>Measures</b>				
Linear measures not exceeding 3 m, for each scale		£11.17 each		S unless: -Under the Measuring

				Instruments (EEC Requirements) Regs 1988
Capacity measures, without divisions, not exceeding 1 litre		£8.82 each		S
Cubic ballast measures (other than brim measures)		£197.54 each		S
Liquid capacity measures for making up and checking average quantity packages		£31.22 each		S
Templates				
Per scale - first item		£54.29 each		S
Second and subsequent items		£20.54 each		S
<b>Weighing Instruments (Non – NAWI)</b>				
Not exceeding 1 tonne		£70.91 each		S unless: -Under the Measuring Instruments (EEC Requirements) Regs 1988
Exceeding 1 tonne to 10 tonne		£114.87 each		
Exceeding 10 tonnes		£239.90 each		
Certification of Weighbridge Operators (Minimum charge of half an hour)		£89.71 per hour		NO VAT
<b>Weighing Instruments that are not automatic (NAWI)</b>				
Not exceeding 1 tonne		£118.03 each		S
Exceeding 1 tonne to 10 tonne		£182.67 each		S
Exceeding 10 tonnes		£399.88 each		S
When testing instruments incorporating remote display or printing facilities, and where completion of the test requires a second person or a second series of tests by the same person, an additional fee may be charged		50% surcharge		S

Note: When supplying specialist equipment (including but not limited to weighbridge test unit, van and test weights, etc) an additional fee may be charged hourly, daily or per appointment, according to circumstance				
<b>Measuring Instruments for Intoxicating Liquor</b>				
Not exceeding 150ml		£19.46 each		S
Other		£22.49 each		S
<b>Measuring Instruments for Liquid Fuel and Lubricants</b>				
Container type (not subdivided)		£81.53 each		S
Single/multi-outlets (nozzles):				
First nozzle tested, per site		£132.99 each		S unless: -Under the Measuring Instruments (EEC Requirements) Regs 1988
Each additional nozzle tested		£81.70 each		
Testing of peripheral electronic equipment on a separate visit (per site)		£89.71 per hour		
Testing of credit card acceptor (per unit, regardless of no. of slots/nozzles/pumps)		£89.71 per hour		
<b>Road Tanker Fuel Measuring Equipment (Above 100 Litres)</b>				
<b>Meter measuring systems</b>				
Wet hose with two testing liquids		£285.44 each		S unless: -Under the Measuring Instruments (EEC Requirements) Regs 1988
Wet hose with three testing liquids		£333.02 each		
Dry hose with two testing liquids		£317.12 each		
Dry hose with three testing liquids		£364.88 each		
Wet/dry hose with two testing liquids		£444.00 each		
Wet/dry hose with three testing liquids		£474.65 each		
<b>Certificate of errors</b>				

For supplying a certificate containing results of errors found on testing (certificate supplied upon request of the submitter; fee applies when no other fee is payable).		£57.85 each		S
<p><b>NOTES for testing Metrology Equipment:</b></p> <p>- V.A.T – Verification after adjustment No VAT. Verification after repair – Charge VAT</p> <p>- Whenever equipment is tested and no appropriate fee is prescribed in the Schedule of Fees, the work should be costed out at a rate of £89.71per hour, (NET of VAT).</p> <p>A charge to cover any additional costs involved in testing ancillary equipment which requires additional testing on site, such as credit card acceptors could be based upon the basic fee given above plus additional costs at the rate of £89.71 (NET of VAT) per extra officer/hour.</p>				
<b>Lab Fees – Working Standards Only (inclusive of VAT)</b>				
Weight Bags Excl. fractional weights		£159.00 plus £11.20 adjustment per weight if required		S
Weights Bags Incl. fractional weights		£223.00 plus £11.20 adjustment per weight if required		S
Test weights / working standard weights – price per weight		£21.20 plus £11.20adjustment per weight if required		S
Length Measures Rigid (<=1m)		£31.80		S
Length Measures Flexible (>1m to <=30m)		£53.00		S

Capacity (Fuel) Metal visigauge or carbon-fibre integrated		£86.40 (adjustment included)		S
Capacity (Glass) Flasks		£62.00 incl. nominal mark and 3 tolerance lines		S
Capacity (Glass) Graduated measuring cylinders		£50.20 incl. nominal mark and one graduation		S
Other		POA		S
<b>Lab Fees – Trade (NET of VAT)</b>				
Charged per hourly rate		£89.71 per hour		S
<p>Conditions for Lab Fees:</p> <ul style="list-style-type: none"> <li>• Artefacts submitted for testing must be in a clean condition.</li> <li>• If cleaning is required, an additional charge will be levied (to be agreed beforehand).</li> <li>• Damaged artefacts will not be tested.</li> <li>• Certificates of fitness and calibration are included in the price.</li> <li>• We undertake to complete calibration within 10 working days unless agreed otherwise.</li> <li>• Discount may be available for sets of artefacts submitted at the same time and/or for repeat customers.</li> <li>• Discount may be available for 10 or more weights of same nominal mass submitted at the same time.</li> <li>• Minimum charge of £50 per submission.</li> <li>• Please contact the calibration service to discuss individual requirements.</li> </ul>				
<b>“BUY WITH CONFIDENCE” – TRADER APPROVAL SCHEME</b>				
New application fee 0-5 employees				S
New application fee 6-20 employees				S
New application fee 21-49 employees				S
New application fee 50+ employees				S
Annual Membership Fee 0-5 employees		<a href="https://www.buywithconfidence.gov.uk/business/costs/">https://www.buywithconfidence.gov.uk/business/costs/</a>		S
Annual Membership Fee 6-20 employees				S
Annual Membership Fee 21-49 employees				S
Annual Membership Fee 50+ employees				S

Additional Premises		S
Additional Trading Styles		S

## Planning

Service	Fee / Charge 1 <sup>st</sup> February	Fee / Charge 1 <sup>st</sup> April	Fee / Charge September	VAT
<b>Planning Service</b>				
A4 – general :				
Black and White (FOI/EI requests)	£0.10 per sheet			E
Colour (FOI/EI requests)	£0.50 per sheet			E
Black and White	£0.10 per sheet			S
Colour	£0.60 per sheet			S
A3 – plans etc :				
Black and White (FOI/EI requests)	£0.50 per sheet			E
Colour (FOI/EI requests)	£1.05 per sheet			E
Black and White	£0.60 per sheet			S
Colour	£1.30 per sheet			S
A2 – plans :				
Black and White (FOI/EI requests)	£5.10 per sheet			E
Colour (FOI/EI requests)	£8.50 per sheet			E
Black and White	£6.00 per sheet			S
Colour	£10.20 per sheet			S
A1 – plans :				
Black and White (FOI/EI requests)	£6.20 per sheet			E
Colour (FOI/EI requests)	£9.60 per sheet			E
Black and White	£7.50 per sheet			S
Colour	£11.50 per sheet			S
A0 – plans :				
Black and White (FOI/EI requests)	£7.30 per sheet			E
Colour (FOI/EI requests)	£10.70 per sheet			E
Black and White	£8.80 per sheet			S
Colour	£12.90 per sheet			S
Copies on CD	£25.00			S
Planning Research and Commercial enquiries (minimum charge). Photocopying charges will be extra	£130.00			TBC

Planning application fees		Fixed fee set by Central Government <a href="http://www.anglesey.gov.uk/Journals/e/i/e/Planning_Application_Fees_October_2015.pdf">http://www.anglesey.gov.uk/Journals/e/i/e/Planning_Application_Fees_October_2015.pdf</a>			-
Office or Site Meetings		£130.00			S
<b>Building Regulation Applications</b>					
<b>Table A: New Dwellings and Dwellings Created by Conversion</b>					
<b>No of Dwellings:</b>					
1	Plan Deposit Charge		£207.90		S
	Inspection Charge		£386.10		
	Building Notice Charge		£594.00		
2	Plan Deposit Charge		£311.86		S
	Inspection Charge		£579.14		
	Building Notice Charge		£891.00		
3	Plan Deposit Charge		£413.50		S
	Inspection Charge		£767.90		
	Building Notice Charge		£1,181.40		
4	Plan Deposit Charge		£512.82		S
	Inspection Charge		£952.28		
	Building Notice Charge		£1,465.20		
5	Plan Deposit Charge		£609.84		S
	Inspection Charge		£1,132.56		
	Building Notice Charge		£1,742.40		
6	Plan Deposit Charge		£704.55		S
	Inspection Charge		£1,308.45		
	Building Notice Charge		£2,013.00		
7	Plan Deposit Charge		£796.94		S
	Inspection Charge		£1,480.06		
	Building Notice Charge		£2,277.00		
8	Plan Deposit Charge		£887.04		S
	Inspection Charge		£1,647.36		
	Building Notice Charge		£2,534.40		
9	Plan Deposit Charge		£974.82		S
	Inspection Charge		£1,810.38		
	Building Notice Charge		£2,785.20		
10	Plan Deposit Charge		£1,060.28		S



	Inspection Charge		£1,969.12		
	Building Notice Charge		£3,029.40		
11	Plan Deposit Charge		£1,143.46		S
	Inspection Charge		£2,123.54		
	Building Notice Charge		£3,267.00		
12	Plan Deposit Charge		£1,224.30		S
	Inspection Charge		£2,273.70		
	Building Notice Charge		£3,498.00		
13	Plan Deposit Charge		£1,302.84		S
	Inspection Charge		£2,419.56		
	Building Notice Charge		£3,722.40		
14	Plan Deposit Charge		£1,379.06		S
	Inspection Charge		£2,561.14		
	Building Notice Charge		£3,940.20		
15	Plan Deposit Charge		£1,452.98		S
	Inspection Charge		£2,698.42		
	Building Notice Charge		£4,151.40		
16	Plan Deposit Charge		£1,524.60		S
	Inspection Charge		£2,831.40		
	Building Notice Charge		£4,356.00		
17	Plan Deposit Charge		£1,593.90		S
	Inspection Charge		£2,960.10		
	Building Notice Charge		£4,554.00		
18	Plan Deposit Charge		£1,660.90		S
	Inspection Charge		£3,084.50		
	Building Notice Charge		£4,745.40		
19	Plan Deposit Charge		£1,725.58		S
	Inspection Charge		£3,204.62		
	Building Notice Charge		£4,930.20		
20	Plan Deposit Charge		£1,787.94		S
	Inspection Charge		£3,320.46		
	Building Notice Charge		£5,108.40		
<b>Table B: Charges for Certain Small Buildings, Extensions and Alterations to Dwellings (Formerly Schedule 2)</b>					
<b>Detached and Attached Garages and Carports used in common with existing dwellings</b>					
1.	The erection of a detached or attached garage with a	Plan Deposit Charge	£115.50		S
		Inspection Charge	£214.50		

	floor area not exceeding 40 sq. m	Building Notice Charge		£330.00		
<b>Extensions/Conversions works / Loft Conversions &amp; Building Alteration works to Dwellings</b>						
2.	Conversion of existing garage to form additional accommodation with a floor area not exceeding 40 sq. m	Plan Deposit Charge		£115.50		S
		Inspection Charge		£214.50		
		Building Notice Charge		£330.00		
3.	Any extension of a dwelling the total floor area of which does not exceed 10 sq. m including means of access and work in connection with that extension	Plan Deposit Charge		£115.50		S
		Inspection Charge		£214.50		
		Building Notice Charge		£330.00		
4.	Any extension of a dwelling the total floor area of which exceeds 10 sq. m, but does not exceed 40 sq. m, including means of access and work in connection with that extension.	Plan Deposit Charge		£173.26		S
		Inspection Charge		£321.74		
		Building Notice Charge		£495.00		
5.	Any extension of a dwelling the total floor area of which exceeds 40 sq. m, but does not exceed 60 sq. m, including means of access and work in connection with that extension.	Plan Deposit Charge		£207.90		S
		Inspection Charge		£386.10		
		Building Notice Charge		£594.00		
6.	Any extension of a dwelling the total floor area of which exceeds 60 sq. but does not exceed 80 sq. m, including means of access and work in connection with that extension.	Plan Deposit Charge		£242.54		S
		Inspection Charge		£450.46		
		Building Notice Charge		£693.00		

7.	Conversion of a loft space to form additional residential accommodation with a floor area not exceeding 50 sq. m	Plan Deposit Charge		£202.12		S
		Inspection Charge		£375.38		
		Building Notice Charge		£577.50		
8.	Conversion of a loft space to form additional residential accommodation with a floor area exceeding 50 sq. m	Plan Deposit Charge		£242.54		S
		Inspection Charge		£450.46		
		Building Notice Charge		£693.00		
9.	Replacement windows and doors	Plan Deposit Charge		£115.50		S
		Inspection Charge		Included in Plan Charge		
		Building Notice Charge		£115.50		
10.	Renovation of a single thermal element e.g. replacement roof / floors.	Plan Deposit Charge		£99.00		S
		Inspection Charge		Included in Plan Charge		
		Building Notice Charge		£99.00		
Please note: Where other minor building work is carried out at the same time as an extension referred to in 3 to 8 above, the additional charge will be as follows:-						
11.	Cost of works < £1,000	Plan Deposit Charge		£66.00		S
		Inspection Charge		Included in Plan Charge		
		Building Notice Charge		£66.00		
12.	Cost of Works between £1,001 & £5,000	Plan Deposit Charge		99.00		S

		Inspection Charge		Included in Plan Charge		
		Building Notice Charge		£99.00		
Where the estimated cost of works is in excess of £5,000 the charge will be in accordance with Table C						
<b>New Electrical Installations &amp; Electrical Works to existing properties</b>						
<b>13.</b>	Electrical wiring in connection with a new extension to a dwelling under construction with a floor area not exceeding 60m <sup>2</sup>	Plan Deposit Charge		£330.00		S
		Inspection Charge		Included in Plan Charge		
		Building Notice Charge		£330.00		
<b>14.</b>	New electrical installation to a dwelling still under construction or a re-wire of an existing dwelling (up to max of 5 bedrooms)	Plan Deposit Charge		£429.00		S
		Inspection Charge		Included in Plan Charge		
		Building Notice Charge		£429.00		
<b>15.</b>	Installation of a wood burning stove in an existing dwelling	Plan Deposit Charge: Building Notice		£330.00		S
<b>Table C – Work other than work to which Tables A and B apply (Formerly Schedule 3)</b>						
<b>(BASED ON ACTUAL ESTIMATED COST OF BUILDING WORKS AS CARRIED OUT BY VAT REGISTERED CONTRACTORS)</b>						
<b>Estimated Cost of Works</b>						
<b>&lt; £1,000</b>		Plan Deposit Charge		£132.00		S
		Inspection Charge		Included in Plan Charge		S
		Building Notice Charge		£132.00		S
<b>£1,001 - £5,000</b>		Plan Deposit Charge		£198.00		S

	Inspection Charge		Included in Plan Charge		S
	Building Notice Charge		£198.00		S
<b>£5,001 - £10,000</b>	Plan Deposit Charge		£103.04		S
	Inspection Charge		£193.06		S
	Building Notice Charge		£297.00		S
<b>£10,001 - £15,000</b>	Plan Deposit Charge		£127.06		S
	Inspection Charge		£235.94		S
	Building Notice Charge		£363.00		S
<b>£15,001 - £20,000</b>	Plan Deposit Charge		£150.14		S
	Inspection Charge		£278.86		S
	Building Notice Charge		£429.00		S
<b>£20,001 - £25,000</b>	Plan Deposit Charge		£173.26		S
	Inspection Charge		£321.74		S
	Building Notice Charge		£495.00		S
<b>£25,001 - £30,000</b>	Plan Deposit Charge		£196.34		S
	Inspection Charge		£364.64		S
	Building Notice Charge		£561.00		S
<b>£30,001 - £35,000</b>	Plan Deposit Charge		£219.46		S
	Inspection Charge		£407.55		S
	Building Notice Charge		£627.00		S

<b>£35,001 - £40,000</b>	Plan Deposit Charge		£242.54		S
	Inspection Charge		£450.46		S
	Building Notice Charge		£693.00		S
<b>£40,001 - £45,000</b>	Plan Deposit Charge		£265.66		S
	Inspection Charge		£493.34		S
	Building Notice Charge		£759.00		S
<b>£45,001 - £50,000</b>	Plan Deposit Charge		£288.74		S
	Inspection Charge		£536.26		S
	Building Notice Charge		£825.00		S
<b>£50,001 - £55,000</b>	Plan Deposit Charge		£311.86		S
	Inspection Charge		£579.14		S
	Building Notice Charge		£891.00		S
<b>£55,001 - £60,000</b>	Plan Deposit Charge		£334.94		S
	Inspection Charge		£622.06		S
	Building Notice Charge		£957.00		S
<b>£60,001 - £65,000</b>	Plan Deposit Charge		£358.06		S
	Inspection Charge		£664.94		S
	Building Notice Charge		£1,023.00		S
<b>£65,001 - £70,000</b>	Plan Deposit Charge		£381.14		S
	Inspection Charge		£707.86		S

	Building Notice Charge		£1,089.00		S
<b>£70,001 - £75,000</b>	Plan Deposit Charge		£404.26		S
	Inspection Charge		£750.74		S
	Building Notice Charge		£1,155.00		S
<b>£75,001 - £80,000</b>	Plan Deposit Charge		£427.34		S
	Inspection Charge		£793.66		S
	Building Notice Charge		£1,221.00		S
<b>£80,001 - £85,000</b>	Plan Deposit Charge		£450.46		S
	Inspection Charge		£836.54		S
	Building Notice Charge		£1,287.00		S
<b>£85,001 - £90,000</b>	Plan Deposit Charge		£473.54		S
	Inspection Charge		£879.46		S
	Building Notice Charge		£1,353.00		S
<b>£90,001-£95,000</b>	Plan Deposit Charge		£596.66		S
	Inspection Charge		£922.34		S
	Building Notice Charge		£1,419.00		S
<b>£95,001- £100,000</b>	Plan Deposit Charge		£519.74		S
	Inspection Charge		£965.26		S
	Building Notice Charge		£1,485.00		S
<b>For developments in excess of £100,000 contact the Building Control Team Leader</b>					
<b>Obtaining copies of Building Regulation documents for your property (requests should be in writing)</b>					

For a search of all applications since April 1996 referring to your property		£55.00		O/S
For copies of approvals/notices/completion certificates shown on the search relating to your property		£30.00		S
Research and commercial enquiries (minimum charge) Photocopying charges will be extra		£110.00 per hour		S
Charges for Demolition Notices		£275.00		O/S
<b>Pre-planning advice on large applications</b>	Fixed fee by Welsh Government <a href="http://www.anglesey.gov.uk/Journals/u/d/w/PreApplication_Statutory_Enquiries_Fees_2016_Anglesey_English.pdf">http://www.anglesey.gov.uk/Journals/u/d/w/PreApplication_Statutory_Enquiries_Fees_2016_Anglesey_English.pdf</a>			
<b>Build Environment and Landscape</b>				
High hedges complaints	<a href="http://www.legislation.gov.uk/wsi/2004/3241/made/data.html">http://www.legislation.gov.uk/wsi/2004/3241/made/data.html</a>			Z
Office or Site Meetings (minimum charge)	£130.00 per hour			S
Site Inspection (minimum charge)	£130.00 per hour			S



## Anglesey Business Centre

Service	Fee / Charge 1 <sup>st</sup> February	Fee / Charge 1 <sup>st</sup> April	Fee / Charge September	VAT
<b>Anglesey Business Centre Meeting Room Hire (inclusive of VAT)</b>				
<b>Llynonn</b> (seating capacity 25)				
Cost per hour	£33.00			Subject to VAT where applicable, i.e
Cost per half day	£72.00			
Cost per full day	£120.00			
<b>Rhosyr</b> (seating capacity 10)				
Cost per hour	£27.00			S – for external clients,
Cost per half day	£66.00			
Cost per full day	£90.00			
<b>Cemlyn</b> (seating capacity 10)				
Cost per hour	£27.00			No VAT on internal hires
Cost per half day	£66.00			
Cost per full day	£90.00			
<b>Cybi</b> (seating capacity 10)				
Cost per hour	£27.00			(costs noted are exclusive of VAT)
Cost per half day	£66.00			
Cost per full day	£90.00			
<b>Parys</b> (seating capacity 6)				
Cost per hour	£15.00			
Cost per half day	£45.00			
Cost per full day	£60.00			
<b>Penmon</b> (seating capacity 24)				
Cost per hour	£33.00			
Cost per half day	£68.00			
Cost per full day	£100.00			
<b>Aberlleiniog</b> (seating capacity 16)				
Cost per hour	£30.00			
Cost per half day	£72.00			
Cost per full day	£100.00			
<b>Pwllfanogl</b> (seating capacity 8)				
Cost per hour	£24.00			
Cost per half day	£60.00			
Cost per full day	£85.00			

<b>Abermenai (seating capacity 6)</b>				
Cost per hour	£20.00			
Cost per half day	£50.00			
Cost per full day	£75.00			
<b>There is a removable wall between Penmon &amp; Aberlleiniog if required (seating capacity 36, theatre style capacity 60)</b>				
Cost per half day	£125.00			
Cost per full day	£195.00			
<b>Other (inclusive of VAT)</b>				
Refreshments	£1.80 per cup			S
Hire of translation equipment	£42.00			S
<b>Hot Desking (inclusive of VAT)</b>				
Cost per hour	£5.00			S
Cost per day	£20.00			S
Cost per week	£60.00			S
Cost per month	£150.00			S

## Leisure

Service	Fee / Charge 1 <sup>st</sup> February	Fee / Charge 1 <sup>st</sup> April	Fee / Charge September	VAT
<b>Leisure Centres</b>				
<b>Leisure Card (Annual Payment)</b>				
Children and young people (under 18 years old) and registered disabled		£8.00		E
60+ years old		£12.00		E
Adults (18 – 59 years old (inclusive))		£21.00		E
Unemployed (3+ moths)		£5.20		E
Teams / groups / clubs		£70.00		E
<b>Leisure Card (3 month membership)</b>				
<p><b>For all casual group bookings, the booking is charged at the full rate</b>  <b>All prices are based on per booking, per hour (unless stated otherwise)</b>                      Swimming = per swim</p> <p>DHLC = David Hughes Leisure Centre                      PALC = Plas Arthur Leisure Centre                      ALC = Amlwch Leisure Centre                      HLC = Holyhead Leisure Centre</p>				
<b>General</b>				
Showers (member – adult)		£3.00		S
Showers (member – concessionary)		£2.00		S
Showers (non-member – adult)		£3.80		S
Showers (non-member – concessionary)		£2.50		S
Staff Time (30 mins)		£14.00		S
<b>Sports Hall</b>				
Full Hall (member – adult)		£45.00		E
Full Hall (member – concessionary)		£27.00		E
Full Hall (non-member – adult)		£56.30		E
Full Hall (non-member – concessionary)		£34.00		E
Full Hall - Commercial Hire (exc VAT) (member – adult)		£67.50		N/A
Full Hall - Commercial Hire (exc VAT) (non-member – adult)		£84.40		N/A
Party pool inflatable (member)		£84.00		E
Party pool inflatable (non-member)		£105.00		E

Party - bouncy castle (member)		£69.00		S
Party - bouncy castle (non-member)		£86.00		S
Various party packages		POA		S
Badminton Court / Short Tennis / Short Mat Bowling (member – adult)		£8.50		E
Badminton Court / Short Tennis / Short Mat Bowling (member – concessionary)		£5.00		E
Badminton Court / Short Tennis / Short Mat Bowling (non-member - adult)		£10.70		E
Badminton Court / Short Tennis / Short Mat Bowling (non-member – concessionary)		£6.30		E
Squash court (member – adult)		£8.50		E
Squash court (member – concessionary)		£5.00		E
Squash court (non-member – adult)		£10.70		E
Squash court (non-member – concessionary)		£6.30		E
Table tennis (per table) (member – adult)		£8.50		E
Table tennis (per table) (member – concessionary)		£5.00		E
Table tennis (per table) (non-member – adult)		£10.70		E
Table tennis (per table) (non-member – concessionary)		£6.30		E
<b>Schools use –without instructors (30 minutes)</b>				
Full hall		£18.00		E
Half hall		£13.50		E
Instructors for the above		£14.00		E
<b>Room Hire</b>				
Activities Room (With Catering) (member – adult)		£15.50		S
Activities Room (With Catering) (non-member – adult)		£19.40		S
Meeting Room (member – adult)		£15.60		S
Meeting Room (non-member – adult)		£16.30		S
4hrs consecutive booking (member – adult)		£47.40		E
4hrs consecutive booking (non-member – adult)		£60.00		E
Full day (member – adult)		£94.20		E
Full day (non-member – adult)		£118.00		E
<b>Fitness room / Weights room</b>				
Induction (member – adult)		£12.50		E
Induction (member – concessionary)		£9.00		E
Induction (non-member – adult)		£15.70		E
Induction (non-member – concessionary)		£11.30		E

<b>Individual Use:</b>				
Fitness session (16+)		£5.00		E
Weekly Ticket - Gym and Swim (member – adult)		£12.00		E
Weekly Ticket - Gym and Swim (member – concessionary)		£8.50		E
Weekly Ticket - Gym and Swim (non-member – adult)		£15.00		E
Weekly Ticket - Gym and Swim (non-member – concessionary)		£11.00		E
Monthly Ticket - Gym and Swim (member – adult)		£34.00		E
Monthly Ticket - Gym and Swim (member – concessionary)		£25.00		E
Monthly Ticket - Gym and Swim (non-member – adult)		£43.00		E
Monthly Ticket - Gym and Swim (non-member – concessionary)		£31.00		E
Weekly Ticket (DHLC) - Gym only (member – adult)		£11.00		E
Weekly Ticket (DHLC) - Gym only (member – concessionary)		£8.00		E
Weekly Ticket (DHLC) - Gym only (non-member – adult)		£14.00		E
Weekly Ticket (DHLC) - Gym only (non-member – concessionary)		£10.00		E
Youth Fitness Training 14-16 years old - with instructor present		£2.90		E
<b>Direct Debit - All Leisure Centres</b>				
Full Package		£29.00		E
Off Peak Package		£19.50		E
Swimming Lessons		£16.50		E
Youth Package		£16.00		E
Gym & Swim		£23.50		E
Corporate		£25.00		E
<b>Annual Membership Packages:</b>				
Full Package		£290.00		E
Off Peak Package		£195.00		E
Youth Package		£160.00		E
Gym & Swim		£235.00		E
Non-refundable administration charge for raising bill		£6.00		S
<b>Exercise By Invitation</b>				
Non acute		£2.00		E
Cardiac rehabilitation		£2.00		E
Fit 4 Life		£2.50		E
<b>Sessions &amp; Courses - Dry Side</b>				
Fitness Session (0.5 hour) (member – adult)		£3.50		E
Fitness Session (0.5 hour) (member – concessionary)		£2.50		E
Fitness Session (0.5 hour) (non-member – adult)		£4.40		E
Fitness Session (0.5 hour) (non-member – concessionary)		£3.20		E

Fitness Session (1 hour) (member – adult)		£5.00		E
Fitness Session (1 hour) (member – concessionary)		£3.80		E
Fitness Session (1 hour) (non-member – adult)		£6.30		E
Fitness Session (1 hour) (non-member – concessionary)		£4.80		E
Fitness Session (2 hour) (member – adult)		£6.00		E
Fitness Session (2 hour) (non-member – adult)		£7.50		E
Personal Training 1:1 (member – adult)		£12.00		E
Personal Training 1:1 (member – concessionary)		£11.00		E
Personal Training 1:1 (non-member – adult)		£15.00		E
Personal Training 1:1 (non-member – concessionary)		£13.80		E
Personal Training 1:2 (member – adult)		£17.00		E
Personal Training 1:2 (member – concessionary)		£16.00		E
Personal Training 1:2 (non-member – adult)		£21.30		E
Personal Training 1:2 (non-member – concessionary)		£20.00		E
Gymnastic Lesson (per session)		£4.00		E
Children's activities		£3.20		E
Crèche - commercial		£2.10		S
Sports Camps (per day, per child)		£10.50		E
<b>Swimming</b>				
Public swimming (per session) (member – adult)		£4.10		E
Public swimming (per session) (member – concessionary)		£2.50		E
Public swimming (per session) (non-member – adult)		£5.20		E
Public swimming (per session) (non-member – concessionary)		£3.20		E
Weekly ticket (Monday-Sunday) (member – adult)		£9.00		E
Weekly ticket (Monday-Sunday) (member – concessionary)		£6.00		E
Weekly ticket (Monday-Sunday) (non-member – adult)		£11.00		E
Weekly ticket (Monday-Sunday) (non-member – concessionary)		£8.00		E
Family - daily swim ticket		£10.50		E
Family - weekly swim ticket		£21.00		E
Lessons (30 minutes) (member – adult)		£5.70		E
Lessons (30 minutes) (member concessionary)		£4.70		E
Lessons (30 minutes) (non-member – adult)		£7.20		E
Lessons (30 minutes) (non-member – concessionary)		£5.90		E
One to one private lessons (30 minutes) (member – adult)		£22.00		E
One to one private lessons (30 minutes) (member – concessionary)		£18.50		E
One to one private lessons (30 minutes) (non-member – adult)		£27.50		E
One to one private lessons (30 minutes) (non-member - concessionary)		£23.00		E

One to two private lessons (30 minutes) (member – adult)		£30.00		E
One to two private lessons (30 minutes) (member – concessionary)		£25.00		E
One to two private lessons (30 minutes) (non-member – adult)		£35.00		E
One to two private lessons (30 minutes) (non-member - concessionary)		£30.00		E
IOA Swimming Club Use – per hour		£30.00		E
IOA Club - lane hire		£10.00		E
Exclusive use of main pool		£72.10		E
Exclusive use of teaching pool		£36.10		E
Lane hire		£15.50		E
<b>Swimming - schools use - 1 instructor per class included (30 Minutes)</b>				
Class up to 14 children (1 instructor required)		£33.00		E
15 - 29 children (2 instructors required)		£35.00		E
Over 30 children (3 instructors required)		£38.00		E
Additional instructor		£14.00		E
<b>Outdoor Facilities</b>				
Game Fee (member – adult)		£100.00		E
Game Fee (member – concessionary)		£80.00		E
Game Fee (non-member – adult)		£125.00		E
Game Fee (non-member – concessionary)		£100.00		E
Half 3G pitch (PALC) (member – adult)		£46.00		E
Half 3G pitch (PALC) (member – concessionary)		£36.00		E
Half 3G pitch (PALC) (non-member – adult)		£57.50		E
Half 3G pitch (PALC) (non-member – concessionary)		£45.00		E
Full 3G pitch (PALC) (member – adult)		£76.00		E
Full 3G pitch (PALC) (member – concessionary)		£56.00		E
Full 3G pitch (PALC) (non-member – adult)		£95.00		E
Full 3G pitch (PALC) (non-member - concessionary)		£70.00		E
Outdoor courts (ALC / David Hughes School) (member – adult)		£29.00		E
Outdoor courts (ALC / David Hughes School) (member – concessionary)		£21.00		E
Outdoor courts (ALC / David Hughes School) (non-member – adult)		£36.00		E
Outdoor courts (ALC / David Hughes School) (non-member - concessionary)		£26.00		E
Tennis - cost per head (member – adult)		£4.70		E
Tennis - cost per head (member – concessionary)		£2.60		E
Tennis - cost per head (non-member – adult)		£5.90		E
Tennis - cost per head (non-member - concessionary)		£3.30		E

Tennis court - schools use		£6.30		E
<b>Equipment Hire</b>				
Ball / Racket		£2.00		E



## Destination

Service	Fee / Charge 1 <sup>st</sup> February	Fee / Charge 1 <sup>st</sup> April	Fee / Charge September	VAT
<b>St. George's Pier – Menai Bridge</b>				
Laying at pier (per overnight stay)	£18.00			S
Freshwater supply – small boats	No Charge			N/A
Freshwater supply - vessels over 15 tonnes	£8.00 per tonne of water			S
Car Parking Permit (Annual)	£82.40			S
Navigational Light Dues (Commercial)	£0.35 per tonne			S
Permanent berth on Pier (allocation based on Business Case)	£2,122.00 per annum			S
<b>Beaumaris Pier</b>				
Laying at pier (per overnight stay)	£18.00			S
Freshwater supply – small boats	No Charge			N/A
Freshwater supply - vessels over 15 tonnes	£8.00 per tonne of water			S
Licence for Booking Kiosk (Seasonal – 1 <sup>st</sup> March – 31 <sup>st</sup> October)	£464.00			S
<b>Mooring Licence Fees</b>				
Red Wharf Bay and Cymyran - constant	£0.65 (Per metre x area)			S
Beaumaris, Menai Bridge and Fryars Bay – constant	£1.10 (Per metre x area)			S
Waiting List Fee	£12.90 per annum			S
<b>Amlwch Outer Harbour</b>				
Berthing – visiting yachts and pleasure craft	£18.00			S
Mooring licence fees (all craft except commercial fishing)	£46.10 per meter, per annum			S
Commercial fishing mooring licence fees	£92.30 per meter, per annum			S
Freshwater supply - small boats	No Charge			N/A
Freshwater supply - vessels over 15 tonnes	£8.30 per tonne of water			S
Diesel – tanker/bowser	£50.00			S

Sale of Marine Diesel (Under 1000 litres)	Market Value + 20%			Z - commercial vessels going outside of UK waters and RNLI crafts S - commercial UK water journeys R - pleasure craft with supply less than 2300 litres for propulsion only and residential and charitable craft
Sale of Marine Diesel (Over 1000 litres)	Market Value + 15%			
Sale of Marine Diesel (Over 2000 litres)	Market Value + 10%			
Sale of Marine Diesel (Over 3000 litres)	Market Value + 5%			
Boat storage fee (compound / outer pens)	£6.00 per week			S
Conservancy / harbour fee - all vessels	£71.70			Z – qualifying ships S – all other <sup>2</sup>
<b>Amlwch Inner Harbour</b>				
Mooring licence fees all craft except commercial fishing	£46.10 per metre per year			S
Commercial fishing mooring licence fees	£92.30 per metre per year			S
Non licensed vessels - visiting yachts and pleasure craft	£18.00			S
Non licensed vessels – conservancy / harbour fee – all vessels	£71.70			Z – qualifying ships S – all other <sup>2</sup>
Waiting List Fee	£12.90 per annum			S
<b>Registration of all power driven craft (under 10hp, no launch fee)</b>				
<b>Annual Registration</b>				
By post or in Llangefni	£15.00			O/S
At slipway	£20.00			O/S
At private slipways in partnership (75% Council / 25% seller)	£20.00			O/S
<b>Launching fees</b>				
Daily charge	£16.00			S

<sup>2</sup> For guidance on what vessels are classified as qualifying ships please see the following link:

<https://www.gov.uk/guidance/ships-aircraft-and-associated-services-notice-744c#ships-and-qualifying-ships>

Annual permit	£160.00			S
Annual permit - reduced for power boat training certificate	£105.00			S
Companies launching to demonstrate or test (written agreement)	£87.40			S
<b>Commercial</b>				
Commercial launching at Council Slipways	£824.00 per company per annum			S
Safety boats for events	No charge (application still required)			N/A
Commercial Charter Boat Licence Administration Fee	£50.00			S
<b>Miscellaneous</b>				
<b>Use of Foreshore by Film Crews/Events etc.</b>				
Half day	£460.00			S
Full day	£811.00			S
Local Film Companies (per location)	£100.00			S
Use of foreshore by charitable organisations	At the discretion of Maritime Function staff			S
<b>Car parking fee at Breakwater Country Park, Holyhead</b>				
Annual Permit		£30.00		S
1 hour		£1.00		S
2 hours		£2.00		S
4 hours		£3.00		S
Up to 12 hours		£4.00		S
<b>Breakwater Country Park Commercial Events Licence</b>				
Small Event, c. 0-250 people	£100.00			TBC
Medium Event, c. 250-500 people	£200.00			TBC
Large Event, c. 500+ people	£300.00			TBC

## Highways

Service	Fee / Charge 1 <sup>st</sup> February	Fee / Charge 1 <sup>st</sup> April	Fee / Charge September	VAT
<b>Path Diversions &amp; Extinguishment Orders</b>				
Initial advice and site visit (up to two hours)	No charge			N/A
Application withdrawn or refused after being considered by officers	£239.00			O/S
Order made, but withdrawn following its advertising	£829.00			O/S
Order which is confirmed by the authority unopposed	£1,359.00			O/S
If the order is opposed but objections are subsequently withdrawn	£1,486.00			O/S
If objections are received and sustained and the order is submitted to the Welsh Government	£2,547.00			O/S
Multiple applications – if the application involves the diversion of more than one path, the fee for each additional path included in the same order	£357.00			O/S
<b>Temporary Path Diversion &amp; Closure Orders</b>				
Emergency up to 21 days	£239.00			O/S
Short term work up to 5 days (2 weeks' notice required)	£239.00			O/S
Longer term works up to 6 months (6 weeks' notice required and 2 adverts)	£1,423.00			O/S
Extension on 6 months order (application to Welsh Government) (6 weeks' notice and 1 advert)	£945.00			O/S
<b>Street Works</b>				
Skip company registration	£340.00			O/S
Skip permit (one month)	£39.00			O/S
Scaffolding company registration	£351.00			O/S
Scaffolding permit	£45.00			O/S
Section 171 (materials on highway)	£250.00			O/S
Section 50 existing (apparatus in highway)	£250.00			O/S
Section 50 new	£350.00			O/S
Road closures	£2,653.00			O/S
<b>Events on the Highway</b>				
Traffic Regulation Orders for the Disabled	Actual Cost			O/S
Access Protection Markings	£83.00			O/S
Parking Dispensation	£19.00			O/S
Tourism Sign Application	£62.40			S
Tourism Sign Design and Installation	Actual cost + Fees			S

<b>Temporary Restriction Order Fees</b>				
Event Prohibition of vehicles order (Road Closure, approx. 6 events per annum)	£657.00			O/S
Event Amending Traffic Order (Limited waiting, one way etc, approx.. 6 events per annum)	£547.00			O/S
Tourism Sign	£66.00			O/S
Small scale community or charitable events	Free			N/A
<b>Search Requests</b>				
Basic search at a single location	£69.60			S
Basic search at up to 5 locations	£140.00			S
Advanced Town Searches	£272.00			S
Advanced Area Searches	£558.00			S
Application for major developments	£69.60 per hour			S
SAB (Sustainable Drainage Solution) - pre-application decisions for major residential or non-residential developments	£248.00			S
SAB (Sustainable Drainage Solution) - pre-application decisions for minor residential and non-residential developments	1 hour free then standard staff hourly rate thereafter			S
<b>Car Parks</b>				
<b>Cars</b>				
1 hour		£1.00		S
2 hours		£1.80		S
4 hours		£2.50		S
Up to 12 hours		£4.00		S
<b>Beaumaris</b>				
Buses 4 hours		£4.50		S
Buses 12 hours		£6.00		S
Cars 4 hours		£2.50		S
Cars 12 hours		£3.50		S
<b>Coastal</b>				
4 hours		£4.00		S
12 hours		£6.00		S
Trailer		£8.00		S
<b>Rhosneigr, Fron Tywyn &amp; Lôn St Ffraid</b>				

1 hour		£1.50		S
2 hours		£2.50		S
4 hours		£4.00		S
12 hours		£6.00		S
Trailer		£8.00		S
<b>Rhoscolyn</b>				
2 hours		£2.50		S
4 hours		£4.00		S
12 hours		£6.00		S
Trailer		£8.00		S
<b>Llanfairpwll Park &amp; Share</b>				
1 day		£0.50		S
2 - 7 days		£2.00 per day		S
<b>Stanley Cresent, Holyhead</b>				
1 day		£1.00		S
2 - 7 days		£1.00		S
<b>Parking Season Ticket</b>				
12 months		£170.00		S
6 months		£120.00		S
<b>Other Car Park Charges</b>				
Car park possession (small compound 4-6 bays)		£80.00 to £100.00 per week		S
Car park possession (large compound )		Up to £250.00		S
Market stall in car park		£5.00		S
<b>NOTE:</b> Please note that services which require an input from Legal Services will incur a variable additional charge.				

## Waste Management

Service	Fee / Charge 1 <sup>st</sup> February	Fee / Charge 1 <sup>st</sup> April	Fee / Charge September	VAT
New or replacement black wheeled bin for residual waste (lost, stolen, exchanged or damaged) (delivery and administration charge only and not sale of the black wheeled bin)	£34.00			S
Bulky waste Collection 'A' (up to 4 items per collection)	£30.00			O/S
Bulky waste collection 'B' (up to ½ tonne per load)	£96.00			O/S
Bulky waste collection 'B' (up to 1½ tonnes per load)	£248.00			O/S
Sale of radar key	£6.60			E
Sale of compost bin (purchase, delivery and administration)	£36.00			S
Trade refuse collection/disposal charges	Actual current rate charged by the Council's waste collection contractor plus a 20% administration charge			S
<b>All Other Fees</b> e.g.: <ul style="list-style-type: none"> <li>• Abandoned shopping &amp; luggage trolley</li> <li>• Removal of refuse sacks</li> <li>• Hire of wheeled bins for organised events</li> <li>• Public conveniences - additional opening</li> </ul>	Actual cost incurred plus a 20% administration charge			Various

## Legal

Service	Fee / Charge 1 <sup>st</sup> February	Fee / Charge 1 <sup>st</sup> April	Fee / Charge September	VAT
<b>Local Land Charges</b>				
Search (CON29R)	£146.00			S
Form LLC1	£6.00			O/S
Online LLC1	£4.00			O/S
Con 29O (excl. question 22)	£14.40			S
Con 29O: question 22 (common land)	£19.70			S
<b>Discretionary Legal Fees</b>				
<b>Planning obligations (section 106 agreements)</b>				
Self-build single affordable dwellings	£591.00			O/S
3 hours work on all other agreements with hourly rates applying on time spent in excess of 3 hours	£887.00			O/S
Simple Deeds of Release / Deeds of Variation	£282.00			O/S
<b>Sale of land or Grants of leases</b>				
Where no solicitor instructed by the other party (3 hours work, relevant hourly rate to be applied for work in excess of 3 hours)	£640.00			S
Where a solicitor instructed by other party (6 hours work, relevant hourly rate to be applied for work in excess of 6 hours)	£1,280.00			S
Grants of leases (to include variations, assignments and releases)	Actual time spent at relevant hourly rate*			S
Section 38 and 278 agreements (Highways Act)	£887.00			O/S
Traffic regulation orders where requested by third parties (such as stopping-up, diversion, temporary traffic orders) (4.5 hours work, relevant hourly rate to be applied for work in excess of 4.5 hours)	£535.00			O/S
<b>Register of Common Land</b>				
Correcting other mistake under section 19(2)(b)	£335.00			TBC
Updating names and addresses under section 19 (2)(d)	£55.80			TBC
Accretion of diluvion under section 19(2)(e)	£55.80			TBC
Applications under Schedule 2, paragraphs 6 to 9 inclusive (buildings registered as common land or town and village green or land wrongly registered as common land or town or village green)	£2,165.00			TBC
<b>*Appropriate hourly rates</b>				



Head of Function, Legal Services Manager or Solicitors	£178.00			VAT will be charged in consistency with the enquiry it relates to.
All other fee earning staff	£107.00			
NOTE - The Head of Function or the Legal Services Manager will, at their discretion, have the power to waive the fee in certain cases of proven financial hardship.				

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<b>ISLE OF ANGLESEY COUNTY COUNCIL</b>	
<b>Report to:</b>	<b>Executive and full Council</b>
<b>Date:</b>	<b>16.12.2019 and 10.03.2020</b>
<b>Subject:</b>	<b>Amendments to the Council's Constitution to reflect internal re-structure to the staffing model</b>
<b>Portfolio Holder(s):</b>	<b>Councillor Dafydd Rhys Thomas</b>
<b>Head of Service:</b>	<b>Lynn Ball</b>
<b>Report Author:</b> Tel: E-mail:	<b>Lynn Ball (Director of Function (Council Business) / Monitoring Officer)</b>
<b>Local Members:</b>	<b>Not a ward specific matter</b>

<b>A –Recommendation/s and reason/s</b>
<p><u>Background</u></p> <ol style="list-style-type: none"> <li>1. A decision has been made by the Chief Executive to change the staffing structure of the Senior Leadership Team and Heads of Service. The Appointments Committee has made appointments in accordance with those changes.</li> <li>2. The amended staffing structure is to be reflected in the Council's Constitution and the delegation afforded to each member of the Senior Management Team to be updated accordingly.</li> </ol> <p><u>Overview</u></p> <ol style="list-style-type: none"> <li>3. The changes to the staffing structure include:               <ol style="list-style-type: none"> <li>(a) Changing job titles and specifications for members of the Senior Leadership Team / Heads of Service;</li> <li>(b) Removing the two roles of Assistant Chief Executives;</li> <li>(c) Creating one role of Deputy Chief Executive;</li> <li>(d) Removing the two roles of Head of Functions;</li> <li>(e) Creating five Director roles; and</li> <li>(f) Changing the reporting lines for some members of the Senior Leadership Team and Heads of Service.</li> </ol> </li> </ol>

4. The Constitution, at Part 7, includes a structure format. What currently appears in the Constitution reflects the previous format. This is included as **Enclosure 1** to this report.
5. An amended format has been prepared to reflect the above changes and this is included as **Enclosure 2** to this report. It is proposed that **Enclosure 2** be inserted in Part 7 of the Constitution (rather than Enclosure 1).

Amendments possible to the Constitution without Council approval.

6. Under paragraph 3.5.2.11 of the Constitution, "*The Chief Executive shall have authority to amend the job titles, and areas of responsibility of the Senior Leadership Team, the Heads of Function and the Heads of Service as he/she considers necessary to deliver the Council's functions, vision, priorities and as a consequence of staff reorganisation, in consultation with the s.151 Officer, Monitoring Officer, Head of Profession and Corporate Transformation Service and the relevant Portfolio Holder(s). Any such changes will be within budget and compliant with the Council's HR policies and processes...*".
7. Under paragraph 3.5.3.6.6 of the Constitution, as Head of Function (Council Business) / Monitoring Officer, I have the delegation: "*to review and update the Council's Constitution from time to time, to include any changes arising from amended, substituted or new legislation; any restructure of the organisation already authorised as required and to include new delegations to officers, namely the Head of Service with responsibility for the relevant service, to have full delegated authority to discharge the function on the Council's behalf, unless it is a matter reserved to the Council, Executive or a Committee.*"
8. In accordance with the delegation in paragraph 3.5.2.11, the Chief Executive has the delegated authority therefore to alter job titles and responsibilities for the SLT and Heads of Functions and Services (subject to consultation).
9. As part of the consultation, the Chief Executive has presented a report to the Appointments Committee, albeit such consultation is not compulsory. The Appointments Committee has no authority to agree the structural changes, only to recommend / appoint individuals to the new / amended roles.
10. The following changes are within the Chief Executive's delegation to make and the Monitoring Officer's delegation to action any such changes to the Constitution itself (namely, to alter job titles and the responsibility and delegation for those revised roles):

<b>Previous Title</b>	<b>New Title</b>	<b>Relevant Paragraph in the Constitution for the delegated authority</b>
Head of Function (Resources) / s151 Officer	Director of Function (Resources) / s151 Officer	3.5.3.5
Head of Function (Council Business) / Monitoring Officer	Director of Function (Council Business) / Monitoring Officer	3.5.3.6
Head of Service (Adult Services)	Director of Social Services	3.5.3.7
Head of Service (Children's Services)	Head of Service: Children and Families and Deputy Director of Social Services	3.5.3.8
Head of Profession, HR and Corporate Transformation Service	Head of Profession HR and Transformation Service	3.5.3.9
Head of Service (Regulation and Economic Development)	Director of Place and Community Wellbeing	3.5.3.10
Head of Service (Highways, Waste and Property)	Head of Service: Highways, Waste and Property	3.5.3.11
Head of Service (Housing)	Head of Service: Housing	3.5.3.12
Head of Service (Learning)	Director of Education, Skills and Young People	3.5.3.13

Amendments to the Constitution following Council approval.

11. The Constitution is clear under paragraph 2.15.2.1 that “*Changes to the Constitution will only be approved by the full Council after consideration of the proposal by the Executive...*” That is the basis of this report which asks for the Executive and full Council approval to the other amendments to the Council’s structure.
12. In the previous structure, there was a hierarchy of Chief Executive, followed by two Assistant Chief Executives; included with them on the Senior Leadership Team were the Head of Function (Resources) / s151 Officer and the Head of Function (Council Business) / Monitoring Officer. There were also 7 Heads of Service (who were not on the Senior Leadership Team). (This can be seen in **Enclosure 1.**)
13. In the new structure (**Enclosure 2**), the two Assistant Chief Executives roles are removed and a new single role of Deputy Chief Executive is created:

<b>Previous Title</b>	<b>New Title</b>	<b>Relevant Paragraph in the Constitution for the delegated authority</b>
Assistant Chief Executive (Governance and Business Process Transformation)	<i>Deleted</i>	3.5.3.2
Assistant Chief Executive (Partnership, Community and Service Improvement)	<i>Deleted</i>	3.5.3.3
<i>None</i>	Deputy Chief Executive	3.5.3.2

14. The new structure also alters the reporting lines between Heads of Service and the Senior Leadership Team; this amendment arises as a result of the introduction of Directors. In addition, whilst Housing will remain an independent Service, the Director of Function (Resources) / section 151 Officer will be line-managing the Head of Service: Housing.
15. Five Director roles have been created in total. Whilst the roles are new, they are amending the structure for individuals who are already in post as Head of Function/Service. The five Directors together with the Chief Executive and the Deputy Chief Executive will form the Senior Leadership Team.

16. There are now four Heads of Service, whose roles remain the same, albeit the Head of Children and Families' Service has also been appointed as the Deputy Director of Social Services. The titles have been slightly amended.
17. **Enclosure 3** includes a summary of the main changes made to the delegation of some of the above roles under the Constitution. Not all roles and/or changes are included (e.g. where terminology altered / additions made for a consistent approach across roles in the Senior Leadership Team / Heads of Service, these have not been included).
18. As a consequence of the new layer of Directors, a decision is required as to the role of the Appointments Committee when an appointment to the level of Director is required. The Appointments Committee's remit is included under paragraph 3.4.9 of the Constitution. On the basis the layer is on the same level as the s151 Officer and the Monitoring Officer, an assumption is made that future Director appointments will be made under the provision in 3.4.9.2 i.e. the Appointments Committee will interview and appoint individuals to the post.

RECOMMENDATION:

19. For full Council to:

- 19.1 Note the amendments and confirm its agreement to the new structure as included in **Enclosure 2** which shows: -
  - a change in job titles and specifications to the Senior Leadership Team and Heads of Service roles,
  - the removal of two Assistant Chief Executive roles,
  - the insertion of one new Deputy Chief Executive role,
  - the removal of two Heads of Function roles,
  - the insertion of five new Director roles, and
  - an amendment to the reporting lines between members of the Senior Leadership Team and Heads of Service.
- 19.2 Confirm its approval to the insertion of **Enclosure 2** in the Council's Constitution;
- 19.3 Confirm its approval to the changes in the delegation noted in **Enclosure 3**; and
- 19.4 Confirm its approval for any future Director appointments to be made by the Appointments Committee; and
- 19.5 Confirm its approval for such other consequential amendments to be made to the Constitution to reflect the above recommendations.

**B – What other options did you consider and why did you reject them and/or opt for this option?**

The Chief Executive has the delegated authority to amend job titles and areas of responsibility. Whilst some of the proposed changes to the staffing structure fall within this delegated authority – and the Monitoring Officers’ delegated authority to amend the Constitution to reflect those decisions – there are other changes which require full Council approval.

This report is brought to Council for its approval to amend the Constitution to reflect the changes made to the Senior Management Structure including:

- removing the two Assistant Chief Executive posts and creating one Deputy Chief Executive post;
- the insertion of a new layer of Directors; and
- amending the line of responsibilities as a result of the new category of Directors on the Senior Management team.

The Constitution should be updated to reflect the Council’s current structure.

**C – Why is this a decision for the Executive?**

Paragraph 2.15.2.1 of the Constitution stipulates that “*Changes to the Constitution will only be approved by the full Council after consideration of the proposal by the Executive...*”.

**CH – Is this decision consistent with policy approved by the full Council?**

N/A

**D – Is this decision within the budget approved by the Council?**

The Corporate Management Team underwent a restructure in 2015/16 when IOACC agreed to have a Chief Executive and two Assistant Chief Executives. The budget in 2014/15 was £961k. Following the restructure, this was reduced to £682k.

In accordance with the the current re-structure i.e. a Chief Executive, one Deputy Chief Executive and five Directors, the draft budget for 2020/21 has fallen to £568k.

The budget changes each year to allow for the pay award. If the 2014/15 budget is considered in line with 2020/21 prices, this figure is £1.08m. This is 90% higher than the actual budget for 2020/21 (£568k).

The current re-structure therefore represents a saving for IOACC.



<b>DD – Who did you consult?</b>		<b>What did they say?</b>
<b>1</b>	<b>Chief Executive / Senior Leadership Team (SLT)</b> (mandatory)	Decision to amend the Senior Management Structure made by the previous Chief Executive. Consultation with members of the SLT was made as part of the HR consultation process at that time.
<b>2</b>	<b>Finance / Section 151</b> (mandatory)	Section D of this report has been completed by the section 151 Officer.
<b>3</b>	<b>Legal / Monitoring Officer</b> (mandatory)	Author of this report.
<b>4</b>	<b>Human Resources (HR)</b>	Comments incorporated as part of this Report
<b>5</b>	<b>Property</b>	N/A
<b>6</b>	<b>Information Communication Technology (ICT)</b>	N/A
<b>7</b>	<b>Procurement</b>	N/A
<b>8</b>	<b>Scrutiny</b>	N/A
<b>9</b>	<b>Local Members</b>	N/A
<b>10</b>	<b>Any external bodies / other/s</b>	N/A

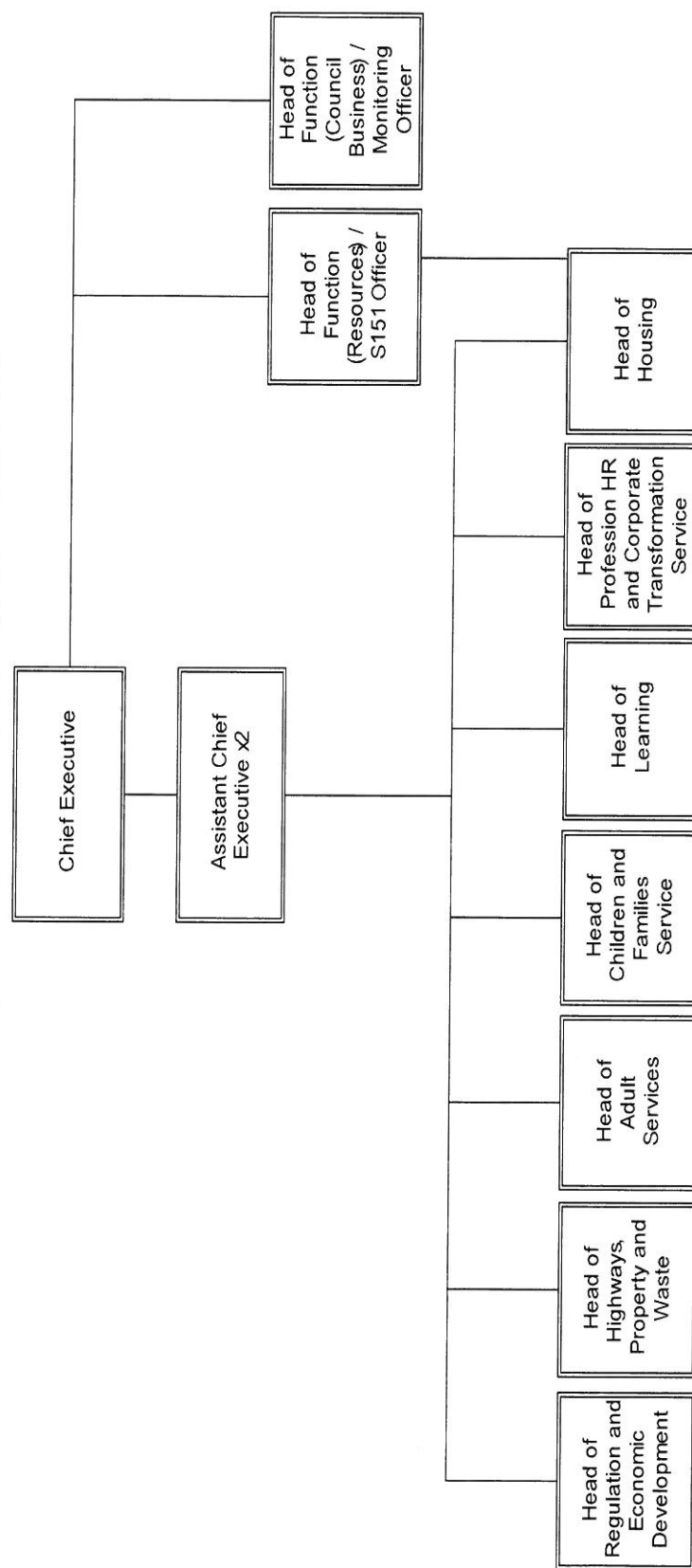
<b>E – Risks and any mitigation (if relevant)</b>	
<b>1</b>	<b>Economic</b>
<b>2</b>	<b>Anti-poverty</b>
<b>3</b>	<b>Crime and Disorder</b>
<b>4</b>	<b>Environmental</b>
<b>5</b>	<b>Equalities</b>
<b>6</b>	<b>Outcome Agreements</b>
<b>7</b>	<b>Other</b>

<b>F - Appendices:</b>	
<b>Enclosure 1</b>	Current Senior Leadership Team structure – to be removed from the Constitution
<b>Enclosure 2</b>	Proposed Senior Leadership Team structure – to be included in the Constitution
<b>Enclosure 3</b>	Summary of main Constitutional changes to the delegated authority of certain members of the Senior Leadership Team / Heads of Service

<b>FF - Background papers (please contact the author of the Report for any further information):</b>

## Part 7 Management Structure

### Isle of Anglesey County Council Senior Leadership Team and Heads of Service Structure Chart

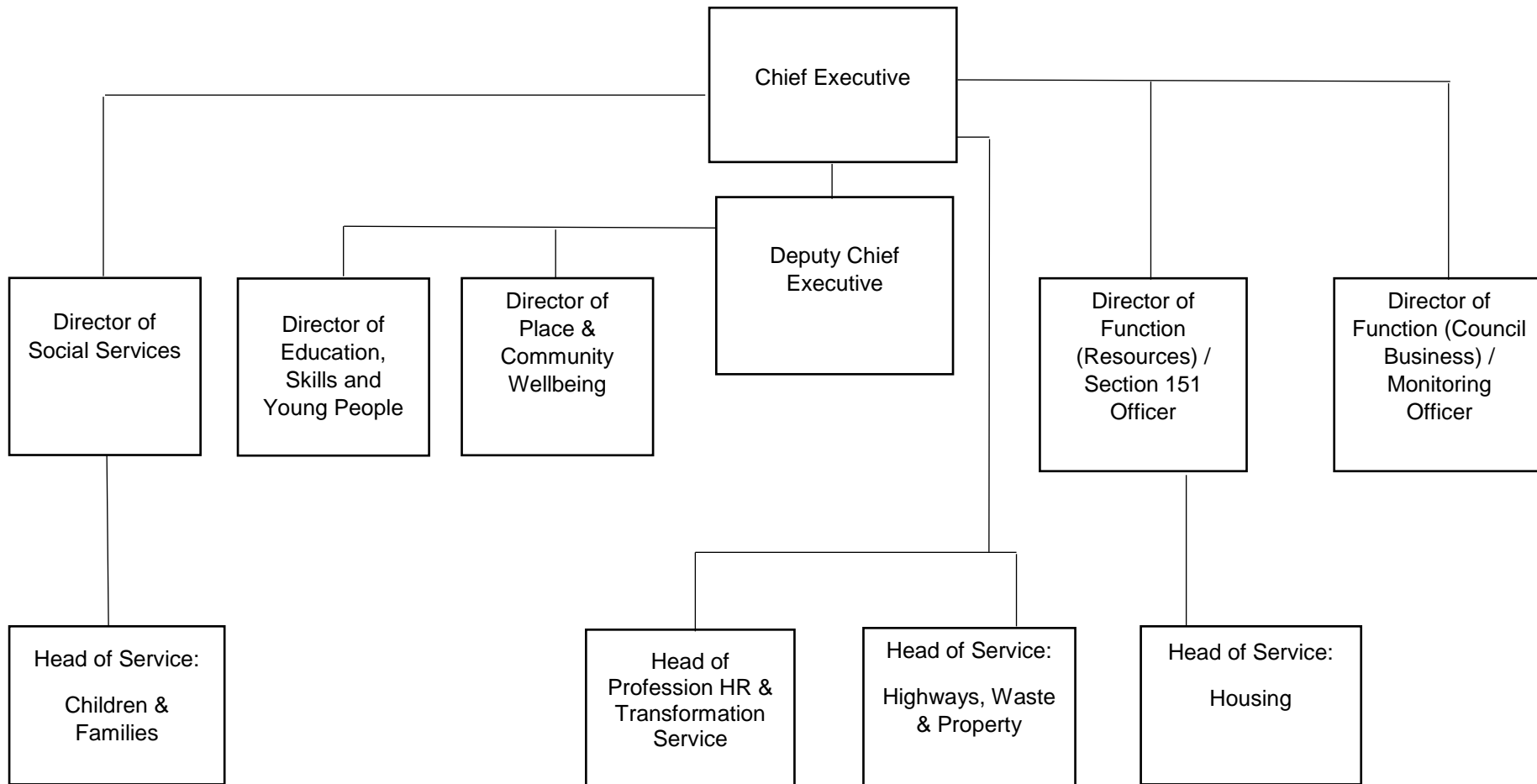


November 2018

284

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 Mae'r ddogfen yma hefyd ar gael yn y Gymraeg / This document is also available in Welsh

**Isle of Anglesey County Council**  
**Senior Leadership Team / Head of Service structure**



Previous Title	New Title	Changes to the Constitution
Assistant Chief Executive x2 roles	----	<ul style="list-style-type: none"> <li>• The two roles are removed</li> <li>• The delegated authority in paragraphs 3.5.3.2 and 3.5.3.3 are deleted</li> </ul>
----	Deputy Chief Executive	<ul style="list-style-type: none"> <li>• A new single role of Deputy Chief Executive is created.</li> <li>• The new role amalgamates some of the responsibilities / delegated authority of the two previous Assistant Chief Executives and includes further responsibilities (in accordance with the job spec) and others so as to ensure consistency between members of the SLT. Created under paragraph 3.5.3.2 of the Constitution: <ul style="list-style-type: none"> <li><i>3.5.3.2.1 to exercise the functions of a member of the Senior Leadership Team and collaborate with the Chief Executive to deliver the Council's vision, values and strategies; strategic and business planning, performance and policy; ensure good corporate and democratic governance, and promote continuous improvement</i></li> <li><i>3.5.3.2.2 to collaborate with the Chief Executive in advising and guiding the Council and its Executive on major strategic and policy options; act as ambassador for the Council and to be responsible for maintaining and preserving relationships with internal and external stakeholders as an when required; ensure the continuous improvement of the Council's governance and key services</i></li> <li><i>3.5.3.2.3 to exercise the functions of providing strategic leadership, guidance and professional advice on strategic and operational issues and constantly striving for organisational excellence</i></li> <li><i>3.5.3.2.4 to act as the link Senior Leadership Team member to specific services (which may be varied from time to time) in order to provide challenge, mentorship and ultimately performance management to the Directors and Heads of Service to include use of resources, alignment of service plans and objectives with corporate priorities, constantly striving for organisational excellence</i></li> <li><i>3.5.3.2.5 through mentoring and role modelling motivate the staff to realise the organisational vision and any cultural change required</i></li> <li><i>3.5.3.2.6 in consultation where appropriate with the relevant executive portfolio members to lead and deliver the Council's key transformation programme from time to time (non-exhaustive) (e.g. internal business practices, place shaping, school modernisation, transformation of adults and children's social services, leisure etc.)</i></li> <li><i>3.5.3.2.7 in consultation where appropriate with the relevant executive portfolio members to lead and deliver the Council's broader partnerships (non-exhaustive) such as the Public Services Board, Regional Partnership Board, Safer Communities, GwE and other regional service initiatives, Town and Community Councils, North Wales Police (e.g. domestic abuse, county lines, ACE etc).</i></li> <li><i>3.5.3.2.8 to exercise leadership for the following (non-exhaustive) whole-Council priorities e.g. Welsh language standards; economic development and sense of place; major infrastructure projects; school modernisation; gypsies and travellers; prevention strategy community safety; health and safety; modern slavery</i></li> <li><i>3.5.3.2.9 Work with the Chief Executive to engage with regional/national programmes while finding ways to maintain the organisation's ability to shape and influence key developments beyond the boundaries of Anglesey</i></li> <li><i>3.5.3.2.10 in the absence of the Chief Executive, as the nominated Deputy to the Chief Executive, to exercise the powers delegated to the Chief Executive.</i></li> <li><i>3.5.3.2.11 in collaboration with the relevant Director, Head of Service and/or Head of Function to lead the development and delivery of the Council's overall legal, finance and human resources strategy; ensuring services are aligned to the standards of the Wales and UK regulatory</i></li> </ul> </li> </ul>

		<p><i>bodies</i></p> <p><i>3.5.3.2.12 to oversee the creation and implementation of robust performance management frameworks across the Council so that outcomes for citizens are monitored and improved and employees have regular developmental appraisal</i></p> <p><i>3.5.3.2.13 to lead on the development of place to build the stakeholder engagement that will deliver this strategic initiative that connects the public, private and community sectors to transform the Island as a premier place to live, work, invest and visit</i></p> <p><i>3.5.3.2.14 define and build the multi-agency approach to business and community engagement and the professional networks needed. This post will lead on the external implications.</i></p> <p><i>3.5.3.2.15 carry out any duties set out in relevant job description as amended from time to time and as required by the Chief Executive</i></p>
Head of Function (Resources) / s151 Officer	Director of Function (Resources) / s151 Officer	<ul style="list-style-type: none"> <li>• Change title (From Head to Director)</li> <li>• Two additional clauses to reflect the job description / what already appears under the delegation for other members of the SLT: <i>3.5.3.5.21 as a member of the Senior Leadership Team to ensure that Corporate leadership is effective and that legal, finance and human resource services are aligned to the standards of the Welsh and UK regulatory bodies</i> <i>3.5.3.5.22 to act as line manager to the Head of Service: Housing</i></li> </ul>
Head of Function (Council Business) / Monitoring Officer	Director of Function (Council Business) / Monitoring Officer	<ul style="list-style-type: none"> <li>• Change title (From Head to Director)</li> <li>• The same as the above – the same clause inserted – for uniformity: <i>3.5.3.6.7 as a member of the Senior Leadership Team to ensure that Corporate leadership is effective and that legal, finance and human resource services are aligned to the standards of the Welsh and UK regulatory bodies</i></li> </ul>
Head of Service (Adult Services)	Director of Social Services	<ul style="list-style-type: none"> <li>• Change title (From Head to Director)</li> <li>• Ten new clauses inserted to reflect the additional responsibilities as Director (as included in the job spec) and so as to ensure consistency between others at Director level: <i>3.5.3.7.29 to exercise the functions as a member of the Senior Leadership Team, providing leadership, vision and strategic direction for the Council to deliver the Council's corporate priorities and objectives.</i> <i>3.5.3.7.30 to lead on developing the Council's response to the Social Services and Wellbeing (Wales) Act 2014 by supporting children, young people and adults "at risk" and strategies to allow older adults to be as independent as possible (this includes working in partnership with a range of internal and external partners including (non-exhaustive) Local Health Board, the third sector, independent sector, Town and Community Councils etc.).</i> <i>3.5.3.7.31 as a member of the Senior Leadership Team to ensure that corporate leadership is effective and that legal, finance and human resource services are aligned to the standards of the Welsh and UK regulatory bodies</i> <i>3.5.3.7.32 accountable for the quality and delivery of services for discharging social service functions (including (non-exhaustive) ensuring effective safeguarding arrangements; fostering effective joint working relationships both within and outside the local authority and drive the delivery of improved outcomes) and lead on developing a clear vision for Social Services designed to provide high quality services</i> <i>3.5.3.7.33 to lead on developing a Prevention strategy designed to support people of all ages that improves community and family resilience thus making a significant contributions to the Council's preventative and managing demand agenda;</i> <i>3.5.3.7.34 to have overall responsibility for the strategy for supporting Gypsies and Travellers;</i></li> </ul>

		<p>3.5.3.7.35 as a member of the Senior Leadership Team to contribute to the development of Safer Communities strategies and developments;</p> <p>3.5.3.7.36 to act as the link Senior Leadership Team member to specific services (which may be varied from time to time) in order to provide challenge, mentorship and ultimately performance management to the Heads of Service to include use of resources, alignment of service plan and objectives with corporate priorities, constantly striving for organisational excellence</p> <p>3.5.3.7.37 to represent the Council on the Regional Partnership Board</p> <p>3.5.3.7.38 to ensure the Information Advice and Assistance service (IAA) is effective in supporting people achieve their well-being outcomes</p>
Head of Service (Children's Services)	Head of Service: Children and Families and Deputy Director of Social Services	<ul style="list-style-type: none"> <li>• Change title (to include Deputy Director role)</li> <li>• New clause inserted to reflect the additional responsibility as Deputy Director of Social Services:</li> </ul> <p>3.5.3.8.11 to undertake the statutory functions of the Director of Social Services in the absence of the Director of Social Services, as included in any Protocol which may be amended from time to time in accordance with legislation and/or local choice.</p>
Head of Profession, HR and Corporate Transformation Service	Head of Profession HR and Transformation Service	<ul style="list-style-type: none"> <li>• Change title (slightly) in line with job specification and to ensure consistency in the format of job titles across all in the same job roles</li> </ul>
Head of Service (Regulation and Economic Development)	Director of Place and Community Wellbeing	<ul style="list-style-type: none"> <li>• Change title (From Head to Director)</li> <li>• Seven new clauses inserted to reflect the additional responsibilities as Director (as included in the job spec) and so as to ensure consistency between others at Director level:</li> </ul> <p>3.5.3.10.36 to provide advice and professional leadership to the Council and its Committees, the Senior Leadership Team, ensuring continuous improvement and driving the modernising and change management programme within the Service.</p> <p>3.5.3.10.37 to exercise the functions as a member of the Senior Leadership Team, providing leadership, vision and strategic direction for the Council to deliver the Council's corporate priorities and objectives and taking the lead in relation to Place and Community Well-being matters.</p> <p>3.5.3.10.38 to lead the place shaping agenda by co-ordinating economic, environmental, tourism and community well-being functions, inspiring community well-being, resilience and engagement to develop local well-being plans aligned with the Well Being of Future Generations principles.</p> <p>3.5.3.10.39 to act as the link Senior Leadership Team member to specific services (which may be varied from time to time) in order to provide challenge, mentorship and ultimately performance management to the Heads of Service to include use of resources, alignment of service plan and objectives with corporate priorities, constantly striving for organisational excellence</p> <p>3.5.3.10.40 to lead on Health and Safety compliance and as a member of the Senior Leadership Team to contribute to Safer Communities strategies and developments;</p> <p>3.5.3.10.41 as a member of the Senior Leadership Team to ensure that corporate leadership is effective and that legal, finance and human resource services are aligned to the standards of the Welsh and UK regulatory bodies</p> <p>3.5.3.10.42 to act as lead ambassador for the Council by representing and promoting the area at local, regional and national levels, and raising the profile of the Island, and developing co-operation with external partners including Town and Community Councils</p>

Head of Service (Highways , Waste and Property)	Head of Service: Highways, Waste and Property	<ul style="list-style-type: none"> <li>Change title (very slightly) in line with job specification and to ensure consistency in the format of job titles across all in the same job roles</li> </ul>
Head of Service (Housing)	Head of Service: Housing	<ul style="list-style-type: none"> <li>Change title (very slight) in line with job specification and to ensure consistency in the format of job titles across all in the same job roles</li> </ul>
Head of Service (Learning)	Director of Education, Skills and Young People	<ul style="list-style-type: none"> <li>Change title (From Head to Director)</li> <li>Amending the current remit of the role to include:  <i>3.5.3.13.1 To provide leadership across all aspects of the Service's work. This includes <u>leading on championing children's rights; co-ordinating arrangements to improve young people's skills, well-being and resilience; furthering collaboration and integration; working with a range of partners to ensure that skills development is effective at all levels (non-exhaustive) e.g. pre-school, schools, college, university and training providers, Town and Community Councils, to improve standards and outcomes for all learners; specialist and preventative services; ensuring that all capital programmes and grants are aligned with corporate and service delivery plans, and the development of lifelong learning across libraries, museums and archives</u></i> </li> <li>Six new clauses inserted and amendments made to current clauses so as to reflect the additional responsibilities as Director (as included in the job spec) and so as to ensure consistency between others at Director level:  <i>3.5.3.13.60 to exercise the functions as a member of the Senior Leadership Team, providing leadership, vision and strategic direction for the Council to deliver the Council's corporate priorities and objectives and taking the lead in Education, Skills and Young People.</i>  <i>3.5.3.13.61 to act as the link Senior Leadership Team member to specific services (which may be varied from time to time) in order to provide challenge, mentorship and ultimately performance management to the Heads of Service to include use of resources, alignment of service plan and objectives with corporate priorities, constantly striving for organisational excellence</i>  <i>3.5.3.13.62 to work with the Safeguarding Children's Board to ensure that all responsibilities and expectations are met in full and contribute to Safer Communities strategies and developments;</i>  <i>3.5.3.13.63 as a member of the Senior Leadership Team to ensure that corporate leadership is effective and that legal, finance and human resource services are aligned to the standards of the Welsh and UK regulatory bodies</i>  <i>3.5.3.13.64 to lead on establishing strong working relationships with other educational providers (non-exhaustive) including early years, further and higher education, training providers.</i>  <i>3.5.3.13.65 to drive the corporate school modernisation strategy and change management programme within the Service</i>  <i>3.5.3.13.66 to act as lead ambassador for the Council by representing and promoting the Authority at local, regional and national levels, and rising the profile of the Island, and working with a range of partners including Town and Community Councils to improve young people's well-being and personal resilience</i> </li> </ul>

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